

**U.S.D. 305 BOARD AGENDA
AMENDED
District Offices
1511 Gypsum
Staff Education Center**

https://www.usd305.com/about_us/board_of_education/livestream

**February 14, 2023
5:30 p.m.**

Mission Statement

The mission of Salina Public Schools is to be the best place to learn and work by embracing challenges, creating belonging, fostering pride and inspiring hope.

- | | <u>Speaker</u> |
|--|-----------------|
| I. Call to Order | |
| II. Pledge of Allegiance to the Flag | |
| III. Approval of Agenda | |
| IV. Recognitions/Presentations | Jennifer Camien |
| a. You Make A Difference | |
| b. Horizon Awards Recognition | |
| c. Master Teacher Recognition | |
| d. Superintendent's Excellence Awards | |
| V. Approval of Consent Agenda Items | |
| a. Minutes of January 10, 2023 Regular Meeting | |
| b. Personnel Report | |
| c. Financial Reports | |
| 1. January Bills List | |
| d. Approve Treasurer's Report (December) | |
| e. Approve Investment Report (December) | |
| f. Approve Journal Entries (December) | |
| g. Approve Encumbrance Listings | |
| h. Approve Heartland Kitchen and Classroom Renovation Bid | |
| i. Approve Heartland Flooring Bid | |
| j. Approve Food Service Heavy Duty Floor Mixer Bid | |
| k. Approve Audit Contract with Agler & Gaeddert, Chartered | |
| l. Approve South High Softball Fundraising Activity | |
| m. Approve Kansas Preschool Pilot Grant Application | |
| n. Approve KSDE Professional Development Grant Application | |
| o. Approve Saline County American Rescue Plan Act Grant Application | |
| VI. Public Forum | |
| VII. Action Agenda | |
| a. Bond Refinancing | Greg Vahrenberg |
| b. 2023-2024 School Calendar | Linn Exline |
| c. 2024-2025 Tentative School Calendar | Linn Exline |
| d. Modified Meeting Resolution | Linn Exline |
| e. Board Policy | Eryn Wright |
| f. Course Proposals | Curtis Stevens |
| g. Summer School Welding | Curtis Stevens |
| VIII. Discussion Agenda | |
| a. South High Softball Complex | Kris Upson |

Speaker

IX. **School Board Reports and Upcoming Dates of Importance**

- a. Tuesday, April 11, Salina Education Foundation Reception, 4:00 pm
- b. Sunday, May 7, Retirement Recognition, Lakewood, 3:00 pm
- c. Sunday, May 14, Graduations, Tony's Pizza Events Center
South High School – 2:00 pm
Central High School – 5:00 pm
- d. Thursday, June 22, SAEC Graduation, 7:00 pm

X. **Superintendent's Report**

XI. **Information Agenda**

- a. **Heartland Early Education Update**

XII. **Executive Session**

- a. Personnel
- b. Personnel

XIII. **Action Agenda II**

- a. Approval of Any Action Deemed Necessary As A Result of Executive Session

XIV. **Worksession**

- a. Needs Assessment

Notice of Nondiscrimination

Unified School District #305 does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. Any person having inquiries concerning Unified School District #305 compliance with the regulations implementing Title VI, ADA, Title IX, or Section 504 is directed to contact the Unified School District #305 Executive Director of Human Resources, P.O. Box 797, Salina, Kansas 67402, 785-309-4726.

IV. RECOGNITIONS/PRESENTATIONS

- A. You Make A Difference**
- B. Horizon Awards Recognition**
- C. Master Teacher Recognition**
- D. Superintendent's Excellence Awards**

**MINUTES OF THE BOARD OF EDUCATION MEETING
UNIFIED SCHOOL DISTRICT NO. 305
SALINA, KANSAS
January 10, 2023**

Call to Order The Board of Education of Unified School District #305 met in regular session Tuesday, January 10, 2023 at 5:30 p.m., in the District Office, Staff Education Center with the following members present: Mark Bandré, Jim Fletcher, Scott Gardner, Dana Kossow, Bonnie Schamberger and Ann Zimmerman. Absent was Gabe Grant.

Others present – see page 5.

President Zimmerman called the meeting to order.

Pledge of Allegiance The Pledge of Allegiance was given.

Agenda Motion by Mark Bandré, second by Jim Fletcher to approve the agenda as presented with the addition of XII.a. Executive Session Safety and Security and XII.b. Executive Session Personnel. Motion carried: 6 Yeas, 0 Nays.

Recognitions/Presentations Jennifer Camien and Linn Exline recognized the following recipients of the Renaissance Teachers of the Month Awards for September through December.

<u>Name</u>	<u>School</u>
Stephanie Johannes	Central High
Joseph Turner	South High
Janeen Feil	Lakewood Middle
Miranda Lumley	South Middle
Tony Slothower	Central High
Ryan Schafer	South High
Brian Nowak	Lakewood Middle
Matt Gerry	South Middle
Traci Pfeifer	Central High
Carrie VanDeCreek	South High
Cynthia Bray	Lakewood Middle
Brooke Jennings	South Middle
Ryan Holmquist	Central High
Juan Maldonado	South High
Anne Berry	Lakewood Middle
Bianca Adams	South Middle

Consent Agenda After discussion on V.g. Approve Encumbrance Listings, motion by Jim Fletcher, second by Bonnie Schamberger to approve the following items on the consent agenda:

Minutes of the Board of Education Meetings:

December 13, 2022 Regular Meeting

Personnel Report

RESIGNATION OF ADMINISTRATIVE CONTRACT(S) AT THE END OF 2022-2023:

Kipp, Charles 06/30/23 Principal – South High

APPOINTMENT OF CERTIFIED CONTRACT(S) FOR 2022-2023:

Hettenbach, Shelby 01/03/23 High Incidence SpEd – CKCIE/Abilene
Paden, Bailey 01/03/23 Grade 3 – Oakdale

Powell, Megan 01/03/23 Certified Interventionist – Coronado .
5/Schilling .5
White, Zaine 01/03/23 Roving Teacher – BOE

CLASSIFIED TRANSFER(S) TO CERTIFIED CONTRACT(S) FOR 2022-2023:

Shirk, Brady From: Para Apprentice – CKCIE/ON
To: High Incidence SpEd – CKCIE/ON

RETIREMENT OF CERTIFIED CONTRACT(S) AT THE END OF 2022-2023:

Harms, Cynthia 05/22/23 Social Worker – CKCIE
Neuschafer, Kendra 05/19/23 Grade 3 – Meadowlark
Sauber, Janet 05/19/23 Library Media Specialist – South Middle
Schmitt, Nancy 05/19/23 Gifted Teacher – CKCIE

RESIGNATION OF CERTIFIED CONTRACT(S) AT THE END OF 2022-2023:

Berry, Anne 05/19/23 Math – Lakewood
Bonhotal, Barbara 05/19/23 FACS – Lakewood
Capsey, Rachael 05/19/23 Reading – Lakewood
Fontes, Anne 05/19/23 Grade 4 – Schilling
Leonard, Kelly 05/19/23 Grade 3 – Stewart
Michel, Jennifer 05/19/23 English Lang Arts – South Middle
Rassette, Lance 05/19/23 Science – South High
Taylor, Steven 05/19/23 Roving Teacher – Lakewood

RESIGNATION OF SUPPLEMENTAL CONTRACT(S) AT THE END OF 2022-2023:

Whitt, Derrick 12/20/22 Asst Boys Soccer – Central

CLASSIFIED APPOINTMENT(S):

Berman, Mariah 01/04/23 Paraeducator – CKCIE/Cottonwood
Buchanan, Paeton 01/03/23 Speech Lang Pathologist Intern – CKCIE
Hernandez, Monica 01/04/23 Kitchen Asst Foodservice – South High
Reid, Julie 11/28/22 Paraeducator – CKCIE/Schilling
Wilson, Alexandria 01/01/23 Paraeducator – CKCIE/Heusner

CLASSIFIED TRANSFER(S):

Baier, Misty From: Behavior Specialist Asst – CKCIE
To: Paraeducator – CKCIE/Oakdale
Burr, Rocio From: Bilingual Educator – Cottonwood
To: Executive Asst – BOE
Kvasnicka, Renelle From: Paraeducator – CKCIE/Heusner
To: Receptionist – South Middle
McCoy, Kelvin From: Paraeducator – CKCIE/Central
To: Instructional Asst IV – Central

CLASSIFIED RESIGNATION(S):

Boyer, Tatum 12/21/22 Instructional Asst IV – Central
Hernandez, Lawrence 12/30/22 Night Custodian – South Middle
Hinojoza Garcia, Yulissa 12/20/22 Paraeducator – CKCIE/Cottonwood
Keeling, Amy 12/21/22 Data Technician – CKCIE
Mahoney, Isabel 01/20/23 Paraeducator – CKCIE/Sunset
Middleton, Tresea 12/14/22 Paraeducator – CKCIE/Abilene Kennedy
Munoz-Mejia, Ashlie 11/30/22 Bilingual Education – Heartland
Owens, Arianna 12/20/22 Paraeducator – CKCIE/Stewart
Pilkington, Sara 12/08/22 Attendance Asst – Central

Salazar-Purinton, Arianna 11/18/22 Headstart Teacher Asst II – Heartland
Schiltz, Carlisle 01/03/23 Paraeducator – CKCIE/Lakewood
Willis, Megan 01/06/23 Family Support Worker – Sunset

CLASSIFIED RETIREMENT(S):

Bunch, Andra 01/23/23 Paraeducator – CKCIE/South High

CLASSIFIED TERMINATION(S):

Alston, Dorian 12/21/22 Family Support Worker – Sunset
Piele, Alexis 12/09/22 Headstart Teacher Asst III – Heartland

Financial Reports and Bills List for the month of December

Treasurer’s Report (November)

Investment Report (November)

Journal Entries (November)

Approval of Encumbrance Listings (A copy is attached to the permanent minutes.)

Dell	Chromebooks & Google Chrome Licenses	\$ 520,605
Dell	Laptops – Teachers/Admin/Classrooms	\$1,336,885
ConvergeOne	DUO MFA Renewal	\$ 22,032

Approval of Kansas Early Head Start Home Visitation Grant Application (A copy is attached to the permanent minutes.)

Approval of Kansas Early Head Start Child Care Partnership Grant Application (A copy is attached to the permanent minutes.)

Approval of Resolution to Establish Election of School Board Officers (A copy is attached to the permanent minutes.)

Approval of Resolution to Establish Board’s Regular Meeting Dates (A copy is attached to the permanent minutes.)

Motion carried: 6 Yeas, 0 Nays.

Public Forum

No one from the public asked to speak.

Strategic Plan Growth Measures

Shanna Rector, deputy superintendent, reviewed the strategic plan growth measures that were presented at the December 13, 2022 meeting.

After discussion, motion by Mark Bandré, second by Dana Kossow to approve the Strategic Plan Growth Measures as presented. Motion carried: 6 Yeas, 0 Nays.

Legislative Priorities

Linn Exline, superintendent, presented the legislative priorities document as a result of the discussion during the worksession on December 13, 2022.

After discussion, motion by Mark Bandré, second by Scott Gardner to approve the Salina Public Schools 2023 Legislative Priorities document as presented. (A copy is attached to the permanent minutes.) Motion carried: 6 Yeas, 0 Nays.

Graduation Requirements

Curtis Stevens, director of secondary programs, presented new graduation requirements from the Kansas State Department of Education. Discussion followed.

**School Board
Committee Reports**

Mark Bandré reported on the SHESC Executive Cabinet.

Scott Gardner reported on a high school wrestling tournament he attended at South High School.

Ann Zimmerman reported on the following:

- Park & Recreation Advisory Board
- Chamber of Commerce Legislative Reception
- Lakewood Presentation to Sixth Grade Students on Restorative Justice

Superintendent's Report

Linn Exline updated the board on the following items:

- State Superintendent Evaluation Committee
- Chamber of Commerce Legislative Roundtable and Reception
- SPS Chat

Information Agenda

a. Heartland Early Education Update

**Executive Session
Safety and Security**

Motion by Jim Fletcher, second by Scott Gardner that the Board of Education go into executive session at 6:10 p.m. for 10 minutes for the purpose of discussing matters relating to the security of the board or the school; to ensure that security of the school, school buildings or facilities and/or the information system of the school is not jeopardized and that the Board of Education reconvene into open session at 6:20 p.m. in the SEC Room. Motion carried: 6 Yeas, 0 Nays.

Linn Exline; Eryn Wright, executive director of human resources/legal services; and Kris Upson, executive director of operations, arrived at 6:10 p.m., per request.

Open Session

President Zimmerman declared the board to be in open session at 6:20 p.m.

Mark Bandré and Scott Gardner left at 6:20 p.m.

**Executive Session
Personnel**

Motion by Jim Fletcher, second by Dana Kossow that the Board of Education go into executive session at 6:21 p.m. for 5 minutes for the purpose of discussing the contractual obligations of non-elected personnel because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 6:26 p.m. in the SEC Room. Motion carried: 4 Yeas, 0 Nays.

Mark Bandré and Scott Gardner returned at 6:21 p.m.

Linn Exline and Eryn Wright arrived at 6:21 p.m., per request.

Open Session

President Zimmerman declared the board to be in open session at 6:26 p.m.

Mark Bandré and Scott Gardner left at 6:26 p.m.

**Approval of any Action
Deemed Necessary As a
Result of Executive Session**

Motion by Bonnie Schamberger, second by Jim Fletcher to approve the request to end medical leave and allow the employee to return to work as of January 11, 2023. Motion carried: 4 Yeas, 0 Nays.

**Executive Session
Personnel**

Motion by Jim Fletcher, second by Dana Kossow that the Board of Education go into executive session at 6:28 p.m. for 20 minutes for the purpose of discussing the evaluation of non-elected personnel because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 6:48 p.m. in the SEC Room. Motion carried: 4 Yeas, 0 Nays.

Mark Bandré and Scott Gardner returned at 6:28 p.m.

Linn Exline arrived at 6:28 p.m., per request

Open Session

President Zimmerman declared the board to be in open session at 6:48 p.m.

Jim Fletcher left at 6:48 p.m.

Jim Fletcher returned at 6:50 p.m.

**Worksession: Policy
Review**

Eryn Wright and Linn Exline reviewed the following board policies on first reading:

1. GAAB – Complaints of Discrimination
2. GCRF – Non-School Employment
3. IDAB – Support Programs
4. IFB – Classroom Displays
5. JBE – Truancy
6. JCE – Complaints of Discrimination
7. JDD – Suspension and Expulsion Procedures
8. KN – Complaints
9. LED – Wednesday Night Activities

Adjournment

Motion by Jim Fletcher, second by Dana Kossow to adjourn the meeting. Motion carried: 6 Yeas, 0 Nays.

President Zimmerman declared the meeting adjourned at 7:18 p.m.

Attest:

Clerk, Board of Education
Unified School District No. 305
Saline County, State of Kansas

Approved _____

Bianca Adams, South Middle School Teacher
Cynthia Bray, Lakewood Middle School Teacher
Sarah Byarlay, Central High School Teacher/NEA-Salina
Kendrick Calfee, Salina Journal
Jennifer Camien, Public Information Director
Dwight Christie, Director of MIS
Deanna Cullins, Director of Accreditation & Professional Learning
Linn Exline, Superintendent
Janeen Feil, Lakewood Middle School Counselor
Matt Gerry, South Middle School Teacher
Jeff Hayes, Executive Director of CKCIE

Ryan Holmquist, Central High School Teacher
Deborah Howard, Clerk
Brooke Jennings, South Middle School Teacher
Stephanie Johannes, Central High School Teacher
Lesa Larson, Director of Head Start
Lisa Peters, Executive Director of Business
Shanna Rector, Deputy Superintendent
Curtis Stevens, Director of Secondary Programs
Kris Upson, Executive Director of Operations
Eryn Wright, Executive Director of Human Resources/Legal Services

Personnel Report
February 14, 2023

TRANSFER OF ADMINISTRATIVE CONTRACT 2023-2024

Falcon, Julie	7/1/2023	Assistant Principal/South High School	Principal/Salina Virtual Innovation Academy
---------------	----------	---------------------------------------	---

APPOINTMENT OF CERTIFIED CONTRACT(S) 2022-2023

Ade, Katelynn	1/24/2023	Roving Teacher	BOE
---------------	-----------	----------------	-----

TRANSFER OF CERTIFIED CONTRACT(S) 2023-2024

Ade, Katelynn	8/7/2023	Roving Teacher/BOE	English Language Arts Teacher/South Middle School
Ash, Pamela	8/7/2023	Science Teacher/South Middle School	Science Teacher/South High School
Deines, Tabettha	8/7/2023	Grade 5 Teacher/Sunset Elementary School	English Language Arts Teacher/South Middle School
Firner, Evan	8/7/2023	Roving Teacher/Meadowlark Ridge Elementary School	Grade 3 Teacher/Meadowlark Ridge Elementary School
Koons, Eryn	8/7/2023	Science Teacher/Lakewood Middle School	Reading Teacher/Lakewood Middle School
Murphy, Jacy	8/7/2023	Kindergarten Teacher/Meadowlark Ridge Elementary School	Grade 1 Teacher/Meadowlark Ridge Elementary School
Snyder, Kayla	8/7/2023	Grade 2 Teacher/Meadowlark Ridge Elementary School	Grade 3 Teacher/Meadowlark Ridge Elementary School
Stone, Rebecca	8/7/2023	FACS Teacher 0.5 FTE South Middle School/0.5 FTE Lakewood Middle School	FACS Teacher/Lakewood Middle School
Wilcox, Joslyn	8/7/2023	Preschool Teacher/Meadowlark Ridge Elementary School	Kindergarten Teacher/Meadowlark Ridge Elementary School

CLASSIFIED TRANSFER(S) TO CERTIFIED CONTRACT(S) 2022-2023

Lidstrom, Emma	2/1/2023	Instructional Assistant IV/Coronado Elementary School	Grade 3 Teacher/Coronado Elementary School
----------------	----------	---	--

RETIREMENT OF CERTIFIED CONTRACT(S) AT THE END OF 2022-2023

Laffen, Kathleen	5/26/2023	School Psychologist	0.5 FTE Sunset Elementary School/0.5 FTE Grace E. Stewart Elementary School
Thompson, Dorthea	5/24/2023	Speech Language Pathologist	CKCIE

RESIGNATION OF CERTIFIED CONTRACT(S) AT THE END OF 2022-2023

Blackley, Megan	5/26/2023	School Psychologist	Central High School
Crow, Jaclyn	5/19/2023	Reading Teacher	South Middle School
Hogarty, Margy	5/19/2023	Grade 1 Teacher	Meadowlark Ridge Elementary School
Hoover, Emily	5/19/2023	Speech Language Pathologist	CKCIE
Johnson, Cheryl	5/19/2023	Grade 2 Teacher	Grace E. Stewart Elementary School
Lombard, Kelsey	5/19/2023	Social Worker	Central High School
Vincent, Meagan	5/19/2023	Grade 3 Teacher	Schilling Elementary School

RESIGNATION OF RETIRED CERTIFIED CONTRACT(S) AT THE END OF 2022-2023

Hammond, Deborah	5/24/2023	High Incidence SPED Teacher	McKinley Primary School/CKCIE
------------------	-----------	-----------------------------	-------------------------------

APPOINTMENT OF SUPPLEMENTAL CONTRACT(S) 2022-2023

Mann, Shelby	2/1/2023	Assistant Softball Coach	South High School
Sandbo, Mark	2/27/2023	Assistant Track Coach	Central High School

TRANSFER OF SUPPLEMENTAL CONTRACT(S) 2022-2023

Bryant, Patrick	1/11/2023	Assistant Softball Coach/South High School	Head Softball Coach/South High School
-----------------	-----------	--	---------------------------------------

RESIGNATION OF SUPPLEMENTAL CONTRACT(S) AT THE END OF 2022-2023

Clatterbuck, Chance	1/4/2023	Assistant Football Coach	South High School
Colton, Daniel	1/4/2023	Assistant Football Coach	South High School
Lynn, Charlie	1/4/2023	Assistant Football Coach	South High School
Robinett, Todd	1/19/2023	Assistant Football Coach	South Middle School

CLASSIFIED APPOINTMENTS

Acheson, John	1/18/2023	Building Mechanic	Central High School
Arevalo, Patricia	2/1/2023	Night Custodian	Sunset Elementary School
Dahl, Rick	2/1/2023	Paraeducator	Oakdale Elementary School
Hurley, Allen	1/11/2023	Paraeducator	Central Plains High School/CKCIE
Hutson, Janell	1/19/2023	Paraeducator	Kennedy Primary School/CKCIE
Lee, Jayme	2/1/2023	Paraeducator	Central Plains Elementary School/CKCIE
Marion, Tiana	1/24/2023	Assistant Forensics	South High School
Montague, Leigh-Ana	2/1/2023	Headstart Teacher Assistant II	Heartland Early Education
Nunez, Angelina	2/7/2023	Paraeducator	Schilling Elementary School
Picasso, Maria	1/3/2023	Headstart Teacher Assistant II	Heartland Early Education
Pittenger, Darren	2/3/2023	Basketball Assistant Boys Grade 7	South Middle School
Purdham, Cierra	1/10/2023	Paraeducator	Cottonwood Elementary School
Sears, Rian	1/6/2023	Paraeducator	Kennedy Primary School/CKCIE
Teeter, Makenzie	2/3/2023	Paraeducator	Cottonwood Elementary School

CLASSIFIED TRANSFERS

Aranda-Vega, Adriana	2/6/2023	Bilingual Education/Schilling Elementary School	Bilingual Education/Heartland Early Education
Ceja, Dynelle	2/13/2023	Administrative Assistant I/Central High School	Data Technician/CKCIE

Personnel Report
February 14, 2023

Hamel, Toni	2/2/2023	Kitchen Assistant - FNS/South Middle School	Lead - FNS/South Middle School
Pacatte, Anna	2/2/2023	Paraeducator/Schilling Elementary School	Bilingual Education/Schilling Elementary School
Peck, John	2/6/2023	Paraeducator/Solomon High School/CKCIE	Paraeducator/Lakewood Middle School
Scheck, Catherine	1/9/2023	Instructional Assistant II/Heusner Elementary School	Behavior Specialist Assistant/Heusner Elementary School

CLASSIFIED RESIGNATIONS

Albers, Beverly	12/20/2022	Paraeducator	Chapman High School/CKCIE
Andrews, Fawn	12/19/2022	Psychometrician	CKCIE
Arisa, Maggie	5/18/2023	Bilingual Education	Schilling Elementary School
Barlow, Donita	1/18/2023	Paraeducator	Kennedy Primary School/CKCIE
Bonilla, Savannah	1/24/2023	Assistant Forensics	South High School
Drayer, Sharon	2/10/2023	Kitchen Assistant - FNS	South Middle School
Farthing, Maddison	2/3/2023	Paraeducator	Meadowlark Ridge Elementary School
Ford, Elizabeth	2/15/2023	Paraeducator	Solomon Elementary School/CKCIE
Franco, Vanessa	2/3/2023	Paraeducator	Meadowlark Ridge Elementary School
Hiebsch, Sandee	12/16/2022	Paraeducator	Minneapolis High School/CKCIE
Jensen, Kelsie	1/6/2023	Instructional Assistant II	Schilling Elementary School
Madden, Autumn	4/14/2023	Administrative Assistant II	Central High School
Mitchell, Angela K.	1/20/2023	Paraeducator	Coronado Elementary School
Murphy, Ashley	1/11/2023	Paraeducator	Oakdale Elementary School
Ogden, John	2/15/2023	Paraeducator	Ell Saline Jr/Sr High School/CKCIE
Perez, Gloria	1/13/2023	Paraeducator	Cottonwood Elementary School
Scruby, Brittany	1/13/2023	Paraeducator	McKinley Primary School/CKCIE
Stone, Parker	2/2/2023	ISS Supervisor	South Middle School
Sullivan, Taylor	12/21/2022	Paraeducator	Ellsworth Preschool/CKCIE
Teel, Amber	1/27/2023	Paraeducator	Coronado Elementary School
Tiernan, Patrick	3/3/2023	Night Lead Custodian	Central High School
Van Pelt, Ross	7/28/2023	Night Custodian	Heartland Early Education
Wahlmeier, Billie Jean	12/21/2022	Paraeducator	Chapman High School/CKCIE
Wiegert, Dayse	1/31/2023	Instructional Assistant II	South Middle School
Young, Allysia	12/16/2022	Paraeducator	McKinley Primary School/CKCIE

CLASSIFIED RETIREMENTS

Bachofer, Connie	5/18/2023	Paraeducator	Cottonwood Elementary School
Booth, Randy	5/19/2023	Building Operator	Cottonwood Elementary School
Monk, Angela	6/30/2023	Night Custodian	South Middle School
Peckham, Linda	5/18/2023	Paraeducator	South Middle School
Schneider, Henry	5/31/2023	Night Custodian	Lakewood Middle School

CLASSIFIED TERMINATIONS

Sears, Rian	1/18/2023	Paraeducator	McKinley Primary School/CKCIE
-------------	-----------	--------------	-------------------------------

SALINA UNIFIED SCHOOL DISTRICT #305
TREASURERS REPORT
December 31, 2022

BUDGET YEAR FY23

FUND #	FUND NAME	BEGINNING	CURRENT	PREVIOUS	CURRENT	ENDING
		MONTH	MONTH	YEAR'S	MONTH	MONTH
		CASH BALANCE	REVENUES	PO EXPENSES	EXPENSES	CASH BALANCE
01	General Fund	3,080,104.59	5,686,097.56	388,317.63	4,865,093.22	3,512,791.30
02	Supplemental General Fund	2,333,397.70	-	-	1,220,228.24	1,113,169.46
03	Capital Outlay Fund	13,790,791.38	129,100.11	138,337.06	326,927.37	13,454,627.06
04	At-Risk K-12	4,521.12	963,041.09	-	963,150.12	4,412.09
05	Driver Training Fund	31,577.20	-	-	-	31,577.20
06	Food Service Fund	560,120.27	1,040,128.68	-	476,123.67	1,124,125.28
07	Special Education-305 Fund	3,577,152.92	1,719,787.54	-	3,748,447.94	1,548,492.52
08	Bond and Interest Fund	1,987,218.00	-	-	-	1,987,218.00
09	Textbooks Fund	586,229.88	12,289.80	-	-	598,519.68
10	Parent Education Fund	43,018.36	-	-	11,178.99	31,839.37
15	Professional Development Fund	81,368.55	-	-	17,845.76	63,522.79
17	Health Insurance - Employer	7,394,439.19	966,843.94	-	1,241,714.78	7,119,568.35
19	Summer School Fund	15,540.21	-	-	-	15,540.21
20	Salina Adult Education Center	394,442.83	14,629.57	-	58,008.01	351,064.39
26	Virtual Education	-	19,384.30	-	19,384.30	-
30	CKCIE	1,621,529.78	5,951,264.10	-	2,508,246.77	5,064,547.11
33	ESSER II-SPED Fund-CKCIE	(83,681.66)	52,015.00	-	20,071.32	(51,737.98)
41	Career and Post Secondary Education	1,839.09	111,194.60	-	111,475.56	1,558.13
52	KPERS Special Retirement	-	-	-	-	-
57	Preschool-Aged At-Risk	-	33,570.90	-	33,570.90	-
65	Bilingual Fund	151.25	101,529.06	-	101,529.06	151.25
98	Contingency	4,152,091.00	-	-	-	4,152,091.00
FEDERAL GRANTS						
31	ESSER II Fund - Federal	(235,613.00)	-	-	-	(235,613.00)
32	Title I Carryover Funds	(48,336.79)	48,336.00	-	33,587.89	(33,588.68)
36	ESSER III Fund - Federal	(2,020,394.77)	584,994.00	-	342,991.39	(1,778,392.16)
37	Title VI-B Targeted Improvement Plan	(52,277.65)	31,337.00	-	3,987.16	(24,927.81)
46	USD Perkins Secondary Improvement	(3,400.43)	2,685.00	-	2,427.74	(3,143.17)
53	Title I Part D	(36,622.00)	18,311.00	-	18,311.00	(36,622.00)
55	Title I Low Income	(101,294.73)	101,264.00	-	113,207.23	(113,237.96)
56	Head Start Federal	(81,343.71)	512,012.70	17,050.00	445,014.32	(31,395.33)
59	KS EHS/HS	(126,056.34)	81,250.10	-	78,533.83	(123,340.07)
60	Head Start Summer Food	1,797.34	-	-	-	1,797.34
67	Federal CARES Act Head Start	-	-	-	-	-
69	Head Start CACFP	33,746.44	20,800.07	-	16,669.21	37,877.30
81	Title II-A Teacher Quality	(26,335.06)	24,578.00	-	24,288.20	(26,045.26)
83	Title III English Language Acquisition	(4,247.58)	4,247.00	-	4,255.44	(4,256.02)
84	Title IV-21st Century CLC-Oakdale	(9,002.61)	10,220.00	-	11,139.83	(9,922.44)
94	Title IVA-Student Suppt & Acad Enrich	(3,458.56)	3,458.00	-	22,106.44	(22,107.00)
STATE AND LOCAL GRANTS						
12	Student Assistance Fund	5,537.76	-	-	-	5,537.76
16	Other Grants	(1,883.10)	3,078.81	-	6,656.42	(5,460.71)
21	Athletic Advertising	29,240.00	3,075.00	-	-	32,315.00
25	Social Worker-Overcoming Barriers	3,884.80	-	-	91.25	3,793.55
28	Stewart Library Endowment Grant	32,995.42	46.64	-	-	33,042.06
35	Teacher Leadership Academy	35,819.75	-	-	1,361.59	34,458.16
38	CKCIE Transition	9,261.28	-	-	-	9,261.28
44	Mental Health Intervention Grant	365.50	23,909.00	-	24,275.62	(1.12)
58	Head Start Nonfederal	20,817.55	-	-	1,044.02	19,773.53
70	KPP - Kansas Preschool Pilot	24,005.41	-	-	8,037.35	15,968.06
72	Meadowlark	5,525.43	-	-	480.00	5,045.43
73	Oakdale	6,012.84	-	-	25.75	5,987.09
74	Cottonwood	7,082.15	-	-	-	7,082.15
75	Sunset	7,960.65	1,000.00	-	19.48	8,941.17
76	Heusner	4,564.80	58.00	-	-	4,622.80
77	Stewart	4,308.62	-	-	1,475.18	2,833.44
78	Coronado	7,377.47	29.00	-	223.46	7,183.01
79	Schilling	5,171.94	-	-	-	5,171.94
		37,067,060.48	18,275,565.57	543,704.69	16,883,205.81	37,915,715.55

Reconciliations
December 31, 2022

Operating Account

Balance per Bank - Checking	6,500,338.31
Balance per Bank - Repo Agreement	22,462,000.00
Outstanding Vendor Checks	(1,644,402.83)
Outstanding Payroll Checks	(31,785.44)
Outstanding Items	-
Outstanding Deposits	-
Adjusted Balance per Banks	27,286,150.04
Balance per Books	27,286,150.04
Other Adjustments	-
Adjusted balance per books	27,286,150.04

Cash Balances

UMB-Operating and Repurchase Agreement	27,286,150.04	
UMB-Health Insurance Trust Fund	7,119,568.35	<i>See Investment Stmt</i>
Equity Bank-Stewart Library CD-Principal	31,470.47	
UMB-Stewart Library Savings Account-Income	1,571.59	
UMB - US T-Bill	989,268.33	
UMB - US T-Note	975,042.30	
BSB - US T-Note	1,000,000.00	
First Bank CD	1,000,000.00	
Petty Cash Accounts	6,000.00	
Food Service-Cash on Hand	2,000.00	
Cash Balance Sub-Total	38,411,071.08	
Total Liabilities	(495,355.53)	
Cash Balance Total	37,915,715.55	
Cash Balance per Treasurer's Report	37,915,715.55	

Depository Security - Adequacy of Coverage
December 31, 2022

	UMB Bank	Sunflower Bank	Equity Bank
Non-interest Bearing Accounts			
District Petty Cash	1,504.07		
Operating Checking	6,500,338.31		
Salina Central High School Petty Cash	1,218.67		
Salina Head Start Petty Cash	684.40		
Salina South High School Petty Cash		1,325.00	
Total Non-Interest Bearing Accounts	6,503,745.45	1,325.00	-
Interest Bearing Accounts			
Operating-Repurchase Agreement Account	22,462,000.00		
Salina Central High School	363,949.02		
Lakewood Middle School	82,939.00		
Stewart Library CD			31,470.47
Stewart Library Savings Account	1,571.59		
Special Education Cooperative		25,065.76	
Salina South Middle School		87,422.55	
Salina High School South		300,516.39	
Heusner Elementary Student Council			2,174.81
Total Interest Bearing Accounts	22,910,459.61	413,004.70	33,645.28
Total All Accounts	29,414,205.06	414,329.70	33,645.28
Less FDIC Insurance	(250,000.00)	(250,000.00)	(33,645.28)
Pledging Required	29,164,205.06	164,329.70	-
Market Value of Pledged Securities	43,668,585.32	247,818.34	-
Over (Under) Secured Deposits	14,504,380.26	83,488.64	-

SALINA CENTRAL H.S. ACTIVITY

BUDGET YEAR 23 DATE 010423

FUND TYPE= ALL

LEDGER DATES 120122 - 123122

FUND	NAME	BEG. PER. CASH BALANCE	CURRENT +REVENUES	PREV. YEAR -PO EXPENSES	CURRENT -EXPENSES	END. PER. PREV. & CURR. =CASH BALANCE	UNENCUMBERED -ENCUMBRANCES	=CASH BALANCE
001	CHEERLEADERS	1710.92	225.00	.00	307.22	1628.70	.00	1628.70
002	GIRLS BASKETBALL	3780.44	3381.69	.00	406.82	6755.31	.00	6755.31
003	INDUSTRIAL METAL	60.00	269.62	.00	60.00	269.62	.00	269.62
004	GIRLS TENNIS	549.22	93.78	.00	643.00	.00	.00	.00
005	MUSTANG V-BALL	3228.61	.00	.00	.00	3228.61	.00	3228.61
006	DEBATE	915.85	.00	.00	20.00	895.85	.00	895.85
007	HOSA: FUTURE HEA	1581.37	125.00	.00	680.00	1026.37	.00	1026.37
008	FUTURE FARMERS	2068.46	.00	.00	.00	2068.46	.00	2068.46
009	CONDITIONING	2308.41	43.50	.00	.00	2351.91	.00	2351.91
010	S.E.L.L.S.	7309.90	139.13	.00	65.12	7383.91	.00	7383.91
011	LINK (FRESHMAN O	40.78	.00	.00	.00	40.78	.00	40.78
012	ACCT CLASS	.00	.00	.00	.00	.00	.00	.00
013	STUDENT COUNCIL	11579.99	754.90	.00	762.46	11572.43	.00	11572.43
014	THE HEAD LOCK CL	825.11	6764.00	.00	1926.78	5662.33	.00	5662.33
015	CLASS OF 2025	908.02	.00	.00	.00	908.02	.00	908.02
017	VET CLUB	2334.56	200.00	.00	.00	2534.56	.00	2534.56
018	CLASS OF 2024	2450.42	.00	.00	.00	2450.42	.00	2450.42
019	TRI M	85.24	.00	.00	.00	85.24	.00	85.24
022	SC PRIDE WEIGHTR	1781.31	.00	.00	.00	1781.31	.00	1781.31
023	KEY CLUB	651.85	.00	.00	.00	651.85	.00	651.85
024	GAY STRAIGHT ALL	163.96	.00	.00	.00	163.96	.00	163.96
025	LITERACY FUND	.87	.00	.00	.00	.87	.00	.87
026	JOURNALISM CONVE	390.00	.00	.00	.00	390.00	.00	390.00
027	CLASS OF 2026	224.08	.00	.00	.00	224.08	.00	224.08
028	CLASS OF 2023	5489.40	.00	.00	.00	5489.40	.00	5489.40
029	COLOR GUARD	1412.98	.00	.00	.00	1412.98	.00	1412.98
030	FCCLA FAMILY, CAR	2541.92	.00	.00	.00	2541.92	.00	2541.92
031	EARL BANE SCHOLA	.00	5000.00	.00	2500.00	2500.00	.00	2500.00
032	ALUMNI POST.FUND	9650.16	-5000.00	.00	.00	4650.16	.00	4650.16
033	LIBRARY SERVICE	1033.59	.00	.00	.00	1033.59	.00	1033.59
034	FOOD SERVICE	.00	.00	.00	.00	.00	.00	.00
035	BOOK RENT	.00	130.00	.00	.00	130.00	.00	130.00
037	LOST & DAMAGED B	.00	.00	.00	.00	.00	.00	.00
038	MEAL REPLACEMENT	2.00	1.00	.00	2.00	1.00	.00	1.00
040	POSTAGE	159.60	96.60	.00	159.60	96.60	.00	96.60
042	CHROMEBOOK DAMAG	10.00	60.00	.00	10.00	60.00	.00	60.00
043	THE BOWLING FUND	880.68	.00	.00	.00	880.68	.00	880.68
044	WELFARE FUND	1604.57	.00	.00	.00	1604.57	.00	1604.57
046	BEAUTIFY CENTRAL	11855.02	.00	.00	-563.07	12418.09	.00	12418.09
047	SALES TAX FUND	1442.50	906.81	.00	1330.51	1018.80	.00	1018.80
048	ASSET BUILDING T	29.20	.00	.00	.00	29.20	.00	29.20
049	PHOTOS-ATHLETIC/	1522.44	.00	.00	.00	1522.44	.00	1522.44
051	LIBRARY BOOK CLU	650.54	.00	.00	.00	650.54	.00	650.54

SALINA CENTRAL H.S. ACTIVITY

BUDGET YEAR 23 DATE 010423

FUND TYPE= ALL

LEDGER DATES 120122 - 123122

FUND	NAME	BEG. PER. CASH BALANCE	CURRENT +REVENUES	PREV. YEAR -PO EXPENSES	CURRENT -EXPENSES	END. PER. PREV. & CURR. =CASH BALANCE -ENCUMBRANCES	UNENCUMBERED =CASH BALANCE
052	CS FB CONC EQU.	1982.30	.00	.00	.00	1982.30	.00 1982.30
053	GENERAL FUND	3265.49	4474.74	.00	1059.62	6680.61	.00 6680.61
054	TRAIL	9782.62	813.27	.00	1372.30	9223.59	.00 9223.59
055	WOODS FUND	188.15	197.16	.00	188.15	197.16	.00 197.16
056	D.E.C.A.	1554.13	.00	.00	.00	1554.13	.00 1554.13
057	BOYS SOCCER	1651.59	.00	.00	.00	1651.59	.00 1651.59
058	GAME DAY SCHOLAR	1443.79	.00	.00	.00	1443.79	.00 1443.79
059	GIRLS GOLF	759.43	.00	.00	.00	759.43	.00 759.43
060	ART CLUBS	3222.58	215.00	.00	899.72	2537.86	.00 2537.86
061	PHOTOJOURNALISM	1630.72	360.00	.00	.00	1990.72	.00 1990.72
063	SPANISH CLUB	1579.83	.00	.00	717.87	861.96	.00 861.96
064	N. F. L.	6355.18	.00	.00	.00	6355.18	.00 6355.18
065	NAT'L HONOR SOC.	2.28	.00	.00	.00	2.28	.00 2.28
067	QUIZ BOWL	41.66	685.00	.00	.00	726.66	.00 726.66
068	PYLON	795.52	1474.60	.00	.00	2270.12	.00 2270.12
069	S.A.D.D.	1508.23	.00	.00	.00	1508.23	.00 1508.23
070	ATHLETIC FUND	106030.32	6220.31	.00	8352.06	103898.57	.00 103898.57
071	BASKETBALL CONCE	2.22	854.14	.00	292.94	563.42	.00 563.42
072	MUSTANG C-COUNTR	495.27	.00	.00	.00	495.27	.00 495.27
073	MUSTANG GOLF	575.96	.00	.00	.00	575.96	.00 575.96
074	SPIRIT COUNCIL	95.70	.00	.00	.00	95.70	.00 95.70
075	RACKET, INC.	71.45	.00	.00	.00	71.45	.00 71.45
076	SPLISH-SPLASH CL	840.67	.00	.00	110.22	730.45	.00 730.45
077	THE BASEBALL	8696.91	.00	.00	272.10	8424.81	.00 8424.81
078	THE SOFTBALL FUN	608.21	.00	.00	.00	608.21	.00 608.21
079	FOOTBALL CONCESS	11887.12	.00	.00	61.94	11825.18	.00 11825.18
080	PREVENTION FUNDS	1652.88	.00	.00	.00	1652.88	.00 1652.88
081	COURTYARD PROJEC	4536.44	.00	.00	.00	4536.44	.00 4536.44
083	CLIMATE/PBIS	156.86	.00	.00	.00	156.86	.00 156.86
084	ROBOTICS CLUB	33474.91	.00	.00	333.51	33141.40	.00 33141.40
085	FOOTBALL FUND	10009.16	.00	.00	.00	10009.16	.00 10009.16
086	GIRLS SOCCER FUN	2565.49	.00	.00	.00	2565.49	.00 2565.49
087	MUSTANG B-BALL	4897.43	4114.55	.00	1658.01	7353.97	.00 7353.97
088	MUSTANG TRACK CL	2184.26	936.00	.00	12.01	3108.25	.00 3108.25
089	DRAMATIC CLUB	1584.65	85.00	.00	.00	1669.65	.00 1669.65
090	FR SPIRIT SING.	2255.62	100.00	.00	501.64	1853.98	.00 1853.98
091	INSTR. MUSIC	.00	362.11	.00	-732.57	1094.68	.00 1094.68
092	ORCHESTRA	11096.24	180.00	.00	1408.97	9867.27	.00 9867.27
093	VOCAL MUSIC	9948.44	.00	.00	268.91	9679.53	.00 9679.53
094	PRODUCTION FUND	812.04	1555.41	.00	1310.85	1056.60	.00 1056.60
096	CENTRAL PERK	3837.31	.00	.00	94.54	3742.77	.00 3742.77
097	SC BOOSTER	9077.75	.00	.00	.00	9077.75	.00 9077.75
098	PBD	337.05	.00	.00	.00	337.05	.00 337.05
099	CHESS CLUB	586.74	.00	.00	370.58	216.16	.00 216.16
		347314.57	35818.32	.00	26863.81	356269.08	.00 356269.08

Caroline Dew 1/4/23
Matthew 9/18/23 1/4/2023

SALINA HIGH SCHOOL-SOUTH

BUDGET YEAR 23 DATE 010423

FUND TYPE= ALL

LEDGER DATES 120122 - 123122

FUND	NAME	BEG. PER. CASH BALANCE	CURRENT +REVENUES	PREV. YEAR -PO EXPENSES	CURRENT -EXPENSES	END. PER. =CASH BALANCE	PREV. & CURR. -ENCUMBRANCES	UNENCUMBERED =CASH BALANCE
010	LIBRARY	.00	22.00	.00	.00	22.00	.00	22.00
011	ADVANCED PLACEME	8011.00	.00	.00	8011.00	.00	.00	.00
014	REIMBURSABLE ART	402.50	267.50	.00	402.50	267.50	.00	267.50
015	REIMBURSABLE LUM	290.00	155.00	.00	290.00	155.00	.00	155.00
016	TEXTBOOK RENTAL	475.00	425.00	.00	475.00	425.00	.00	425.00
017	TEXTBOOK L&D	50.00	10.00	.00	50.00	10.00	.00	10.00
018	ACTIVITY TICKETS	259.95	.00	.00	.00	259.95	.00	259.95
019	ATHLETICS	96202.68	9148.81	.00	8700.81	96650.68	.00	96650.68
021	CHEERLEADERS	2876.08	.00	.00	.00	2876.08	.00	2876.08
022	CHROMEBOOKS L&D	.00	.00	.00	.00	.00	.00	.00
023	PEPPERS	3486.75	840.00	.00	2071.99	2254.76	.00	2254.76
024	BASEBALL	7900.05	.00	.00	1718.56	6181.49	.00	6181.49
025	BOYS BASKETBALL	5378.69	.00	.00	1434.91	3943.78	.00	3943.78
026	GIRLS BASKETBALL	1466.72	6800.00	.00	.00	8266.72	.00	8266.72
027	TRACK	2172.20	.00	.00	.00	2172.20	.00	2172.20
028	FOOTBALL	6035.51	.00	.00	810.00	5225.51	.00	5225.51
029	BOYS GOLF	645.44	.00	.00	.00	645.44	.00	645.44
030	BOYS SWIM	1713.46	.00	.00	.00	1713.46	.00	1713.46
031	GIRLS SWIM	341.52	.00	.00	.00	341.52	.00	341.52
032	GIRLS TENNIS	788.77	.00	.00	.00	788.77	.00	788.77
033	CROSS COUNTRY	1067.04	.00	.00	.00	1067.04	.00	1067.04
034	GIRLS SOCCER	5457.94	.00	.00	.00	5457.94	.00	5457.94
035	VOLLEYBALL	1069.80	.00	.00	.00	1069.80	.00	1069.80
036	CONDITIONING	1810.24	127.00	.00	400.00	1537.24	.00	1537.24
037	WRESTLING	7578.54	1423.20	.00	1168.34	7833.40	.00	7833.40
038	INTERNATIONAL CU	302.66	.00	.00	.00	302.66	.00	302.66
039	BOWLING	1004.65	.00	.00	.00	1004.65	.00	1004.65
040	SAFE	851.39	.00	.00	.00	851.39	.00	851.39
041	ST. ASSOCIATION	19897.73	.00	.00	357.50	19540.23	.00	19540.23
042	COFFEE BAR	1110.42	148.74	.00	71.87	1187.29	.00	1187.29
043	BIG BROTHERS BIG	120.44	.00	.00	.00	120.44	.00	120.44
044	POSITIVE REWARDS	2701.94	.00	.00	.00	2701.94	.00	2701.94
045	DEBATE/FORENSICS	1025.99	91.00	.00	.00	1116.99	.00	1116.99
046	NHS	4894.53	91.53	.00	91.80	4894.26	.00	4894.26
047	CONCESSIONS-FB	9740.12	252.63	.00	543.78	9448.97	.00	9448.97
048	PROM	3011.93	.00	.00	.00	3011.93	.00	3011.93
049	SCIENCE OLYMPIAD	128.32	.00	.00	.00	128.32	.00	128.32
050	FCA	1402.89	.00	.00	18.35	1384.54	.00	1384.54
051	BAND	4691.99	199.08	.00	150.00	4741.07	.00	4741.07
052	BAND UNIFORM CLE	.00	.00	.00	.00	.00	.00	.00
053	JAZZ BAND	67.75	.00	.00	.00	67.75	.00	67.75
054	ORCHESTRA	3751.60	.00	.00	1486.95	2264.65	.00	2264.65
055	VOCAL	2677.03	600.00	.00	.00	3277.03	.00	3277.03
056	DRAMA	4319.33	500.00	.00	23.15	4796.18	.00	4796.18
057	PRODUCTIONS	2734.22	.00	.00	214.20	2520.02	.00	2520.02
058	CLASS OF 2026	182.02	.00	.00	.00	182.02	.00	182.02

Julie Work 1-4-23
Curran 1.4.23

SALINA HIGH SCHOOL-SOUTH

BUDGET YEAR 23 DATE 010423

FUND TYPE= ALL

LEDGER DATES 120122 - 123122

FUND	NAME	BEG. PER. CASH BALANCE	CURRENT +REVENUES	PREV. YEAR -PO EXPENSES	CURRENT -EXPENSES	END. PER. PREV. & CURR. =CASH BALANCE -ENCUMBRANCES	UNENCUMBERED =CASH BALANCE
060	CLASS OF 2023	1594.32	.00	.00	.00	1594.32 .00	1594.32
061	CLASS OF 2024	75.60	.00	.00	.00	75.60 .00	75.60
062	CLASS OF 2025	190.02	.00	.00	.00	190.02 .00	190.02
063	QUIZ BOWL	118.72	.00	.00	35.00	83.72 .00	83.72
064	CRIMSTOPPERS	95.52	.00	.00	.00	95.52 .00	95.52
065	SWIM TEAM DISPLA	1206.60	.00	.00	.00	1206.60 .00	1206.60
066	LIBRARY SERVICE	951.23	.00	.00	.00	951.23 .00	951.23
067	CULINARY ARTS	1917.37	413.98	.00	.00	2331.35 .00	2331.35
069	SPECIAL ED/VANDE	521.83	.00	.00	.00	521.83 .00	521.83
070	GRAPHIC DESIGN D	6337.98	50.00	.00	.00	6387.98 .00	6387.98
071	SKILLSUSA	266.89	.00	.00	.00	266.89 .00	266.89
072	FCCLA	2724.13	.00	.00	197.00	2527.13 .00	2527.13
073	ENRICHMENT	.00	.00	.00	.00	.00 .00	.00
074	CATERING	71.58	.00	.00	.00	71.58 .00	71.58
075	FRENCH CLUB	316.85	.00	.00	.00	316.85 .00	316.85
077	EARL BANE MICRO-	2500.00	.00	.00	.00	2500.00 .00	2500.00
078	PREENER	852.68	460.41	.00	.00	1313.09 .00	1313.09
079	TRIPODIUM	1286.53	.00	.00	.00	1286.53 .00	1286.53
080	CONCESSIONS-BB	597.19	5333.43	.00	1050.48	4880.14 .00	4880.14
081	STUDENT NEEDS	7763.33	771.52	.00	335.07	8199.78 .00	8199.78
082	SALES TAX	438.46	1472.90	.00	438.46	1472.90 .00	1472.90
083	SIT FUNDS	20300.00	.00	.00	.00	20300.00 .00	20300.00
085	BPA CLUB	2239.60	.00	.00	.00	2239.60 .00	2239.60
086	BOYS SOCCER	2068.18	.00	.00	67.52	2000.66 .00	2000.66
087	FLAG TEAM	208.33	.00	.00	.00	208.33 .00	208.33
088	ROBOTICS CLUB	2518.33	.00	.00	.00	2518.33 .00	2518.33
089	SOFTBALL	7635.62	.00	.00	.00	7635.62 .00	7635.62
091	PAW MART	1923.66	863.88	.00	1013.17	1774.37 .00	1774.37
092	LINK CREW	417.75	.00	.00	.00	417.75 .00	417.75
093	SCHOOL AESTHETIC	653.60	.00	.00	.00	653.60 .00	653.60
094	MULTIMEDIA	823.40	.00	.00	.00	823.40 .00	823.40
095	GIRLS GOLF	809.02	.00	.00	.00	809.02 .00	809.02
097	JAG	1643.63	.00	.00	.00	1643.63 .00	1643.63
203	TREE HUGGERS	77.74	.00	.00	.00	77.74 .00	77.74
204	HOSA	1414.43	.00	.00	.00	1414.43 .00	1414.43
205	PBD	11.00	.00	.00	.00	11.00 .00	11.00
206	GAY-STRAIGHT ALL	1254.26	.00	.00	.00	1254.26 .00	1254.26
207	FLC	823.39	.00	.00	.00	823.39 .00	823.39
208	SUMMER SCHOOL-DR	.00	.00	.00	.00	.00 .00	.00
209	SUMMER SCHOOL-EN	.00	.00	.00	.00	.00 .00	.00
210	COMIC BOOK CLUB	340.27	.00	.00	.00	340.27 .00	340.27
211	BULLY PREVENTION	193.37	.00	.00	.00	193.37 .00	193.37

01/04/23 10:27:38am
 03-03-06 curreb54.lst
 dir:>ACT019

MAPP2
 MONTHLY CASH BALANCE

SALINA HIGH SCHOOL-SOUTH

BUDGET YEAR 23 DATE 010423

FUND TYPE= ALL

LEDGER DATES 120122 - 123122

FUND	NAME	BEG. PER. CASH BALANCE	CURRENT +REVENUES	PREV. YEAR -PO EXPENSES	CURRENT -EXPENSES	END. PER. PREV. & CURR. =CASH BALANCE -ENCUMBRANCES	UNENCUMBERED =CASH BALANCE
214	SUBSTANCE PREVEN	2535.94	.00	.00	.00	2535.94 .00	2535.94
215	BOYS TENNIS	779.47	.00	.00	.00	779.47 .00	779.47
218	ART FUND	39.84	.00	.00	.00	39.84 .00	39.84
221	TEEN BUILDERS	475.87	.00	.00	.00	475.87 .00	475.87
222	FNS MEAL REPLACE	.00	2.00	.00	.00	2.00 .00	2.00
		299110.36	30469.61	.00	31627.41	297952.56 .00	297952.56

LAKEWOOD MIDDLE SCHOOL

BUDGET YEAR 23 DATE 010623

FUND TYPE= ALL

LEDGER DATES 120122 - 123122

FUND	NAME	BEG. PER. CASH BALANCE	CURRENT +REVENUES	PREV. YEAR -PO EXPENSES	CURRENT -EXPENSES	END. PER. PREV. & CURR. =CASH BALANCE -ENCUMBRANCES	UNENCUMBERED =CASH BALANCE
010	TEXTBOOK RENTAL	115.00	125.00	.00	190.00	50.00 .00	50.00
012	PRINCIPAL'S FUND	4549.41	1744.22	.00	2014.54	4279.09 .00	4279.09
014	FS MEAL REPLACEM	4.00	.00	.00	4.00	.00 .00	.00
015	RAINBOW SPECTRUM	114.01	.00	.00	.00	114.01 .00	114.01
016	LOST LIBRARY BOO	17.00	.00	.00	17.00	.00 .00	.00
017	CHROMEBOOK DAMAG	87.00	10.00	.00	87.00	10.00 .00	10.00
018	FOOD SERVICE-REV	.00	.92	.00	.00	.92 .00	.92
019	ACADEMIC COACHES	140.96	.00	.00	.00	140.96 .00	140.96
022	LAKE PROJECT	748.33	.00	.00	.00	748.33 .00	748.33
027	7TH FOOTBALL FUN	550.19	.00	.00	.00	550.19 .00	550.19
028	ATHLETIC	18078.18	2138.45	.00	265.84	19950.79 .00	19950.79
029	FOOTBALL FUNDRAI	140.31	.00	.00	.00	140.31 .00	140.31
030	GIRLS BBALL FUND	912.20	5744.35	.00	2865.00	3791.55 .00	3791.55
031	TENNIS FUNDRAISE	5.12	.00	.00	.00	5.12 .00	5.12
032	BOYS' BBALL FUND	821.13	.00	.00	.00	821.13 .00	821.13
033	VOLLEYBALL FUNDR	956.45	.00	.00	.00	956.45 .00	956.45
034	FCA	312.57	.00	.00	.00	312.57 .00	312.57
035	STUDENT PREVENTI	367.66	.00	.00	.00	367.66 .00	367.66
036	SCIENCE FIELD TR	3948.14	.00	.00	.00	3948.14 .00	3948.14
037	STUCO	4389.24	447.44	.00	736.99	4099.69 .00	4099.69
043	SOCIAL STUDIES F	851.03	.00	.00	.00	851.03 .00	851.03
044	ALC FUNDRAISER	166.81	.00	.00	.00	166.81 .00	166.81
045	CAREERS & LIFE F	96.55	.00	.00	.00	96.55 .00	96.55
046	BAND	6741.52	.00	.00	453.00	6288.52 .00	6288.52
049	FACS DEPT	1336.02	.00	.00	.00	1336.02 .00	1336.02
050	ORCHESTRA	15.11	.00	.00	.00	15.11 .00	15.11
052	9TH HOUR	212.96	.00	.00	.00	212.96 .00	212.96
064	PE DEPT	242.90	.00	.00	.00	242.90 .00	242.90
076	STANG GANG	62.71	.00	.00	.00	62.71 .00	62.71
078	DODGEBALL TOURNA	1699.53	251.26	.00	1481.07	469.72 .00	469.72
079	ROBOTICS CLUB	4670.68	.00	.00	73.73	4596.95 .00	4596.95
082	STUDENT FUNDRAIS	136.78	1048.56	.00	.00	1185.34 .00	1185.34
083	CROSS COUNTRY FU	9.68	.00	.00	.00	9.68 .00	9.68
084	STUDENT NEEDS FU	16740.33	402.75	.00	428.24	16714.84 .00	16714.84
085	STUDENT SUPPLY	1184.86	13.73	.00	.00	1198.59 .00	1198.59
091	SALES TAX	738.25	463.95	.00	656.98	545.22 .00	545.22
092	ESL FUNDRAISER	.00	.00	.00	.00	.00 .00	.00
094	PUBLICATIONS	2259.66	82.38	.00	.00	2342.04 .00	2342.04
097	CONCESSIONS	3486.35	744.21	.00	1218.15	3012.41 .00	3012.41
098	CHEERLEADERS	3526.85	.00	.00	582.83	2944.02 .00	2944.02

01/06/23 08:00:30am
03-03-06 curreb71.lst
dir:>ACT016

MAPP2
MONTHLY CASH BALANCE

PAGE 2

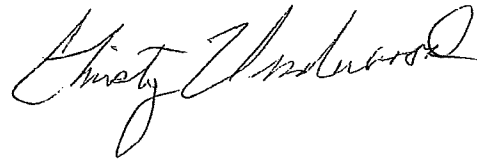
LAKWOOD MIDDLE SCHOOL

BUDGET YEAR 23 DATE 010623

FUND TYPE= ALL

LEDGER DATES 120122 - 123122

FUND	NAME	BEG. PER. CASH BALANCE	CURRENT +REVENUES	PREV. YEAR -PO EXPENSES	CURRENT -EXPENSES	END. PER. PREV. & CURR. =CASH BALANCE -ENCUMBRANCES	UNENCUMBERED =CASH BALANCE
123	MUSIC/GUITAR	500.00	.00	.00	.00	500.00 .00	500.00
		80935.48	13217.22	.00	11074.37	83078.33 .00	83078.33



MAPP2
 MONTHLY CASH BALANCE

SALINA SOUTH MIDDLE SCHOOL

BUDGET YEAR 23 DATE 010323

FUND TYPE= ALL

LEDGER DATES 120122 - 123122

FUND	NAME	BEG. PER. CASH BALANCE	CURRENT +REVENUES	PREV. YEAR -PO EXPENSES	CURRENT -EXPENSES	END. PER. =CASH BALANCE	PREV. & CURR. -ENCUMBRANCES	UNENCUMBERED =CASH BALANCE
010	YEARBOOK	12091.57	.00	.00	.00	12091.57	.00	12091.57
011	TEXTBOOK RENTAL	40.00	210.00	.00	.00	250.00	.00	250.00
012	FS MEAL REPLACEMENT	27.46	9.16	.00	.00	36.62	.00	36.62
013	LOST BOOKS	.00	12.00	.00	.00	12.00	.00	12.00
014	ATHLETICS	23085.12	3354.46	.00	389.97	26049.61	.00	26049.61
015	STUDENT FUNDRAIS	9315.71	4.19	.00	1344.95	7974.95	.00	7974.95
016	MATH COUNTS	25.32	.00	.00	.00	25.32	.00	25.32
017	FLC	638.58	509.16	.00	470.58	677.16	.00	677.16
018	LIBRARY BOOK FAI	118.66	22.88	.00	99.95	41.59	.00	41.59
019	SMS SCHOOL IMPRO	7799.27	622.92	.00	.00	8422.19	.00	8422.19
020	ART CLUB	4408.20	.00	.00	18.36	4389.84	.00	4389.84
021	CONCESSIONS	1869.00	972.99	.00	1089.02	1752.97	.00	1752.97
022	VOCAL MUSIC	1108.23	.00	.00	.00	1108.23	.00	1108.23
023	BAND	1516.37	183.31	.00	199.00	1500.68	.00	1500.68
024	SCHOOL SAFETY	277.61	.00	.00	79.99	197.62	.00	197.62
025	FAMILY & CONSUME	206.82	.00	.00	.00	206.82	.00	206.82
026	STUDENT COUNCIL	6035.21	2209.63	.00	2044.60	6200.24	.00	6200.24
027	SALES TAX	1221.73	426.95	.00	1110.51	538.17	.00	538.17
028	CHEERLEADERS	385.01	.00	.00	.00	385.01	.00	385.01
029	SCIENCE CLUB	851.95	.00	.00	36.53	815.42	.00	815.42
030	LOST LIBRARY BOO	32.04	.00	.00	18.00	14.04	.00	14.04
031	FOOTBALL	2508.08	.00	.00	.00	2508.08	.00	2508.08
032	VOLLEYBALL	725.67	.00	.00	.00	725.67	.00	725.67
033	WRESTLING	958.18	.00	.00	17.94	940.24	.00	940.24
034	BOYS BASKETBALL	989.14	203.66	.00	.00	1192.80	.00	1192.80
035	GIRLS BASKETBALL	2060.36	.00	.00	.00	2060.36	.00	2060.36
036	TRACK	461.07	.00	.00	.00	461.07	.00	461.07
037	TENNIS	24.02	.00	.00	.00	24.02	.00	24.02
038	ORCHESTRA	446.03	.00	.00	.00	446.03	.00	446.03
039	CROSS COUNTRY	698.39	.00	.00	.00	698.39	.00	698.39
040	PHYSICAL EDUCATI	440.03	.00	.00	15.00	425.03	.00	425.03
041	GUITAR CLASS GRA	2192.21	400.00	.00	112.67	2479.54	.00	2479.54
042	LIBRARY MEMORIAL	304.06	.00	.00	.00	304.06	.00	304.06
043	PRINCIPAL'S OFFI	18.14	.00	.00	.00	18.14	.00	18.14
044	GIFTED PROGRAM	1066.45	.00	.00	.00	1066.45	.00	1066.45
045	FCA	85.75	.00	.00	.00	85.75	.00	85.75
046	TRI-M MUSIC HONO	232.21	.00	.00	.00	232.21	.00	232.21
047	CHROMEBOOK DAMAG	97.00	23.00	.00	.00	120.00	.00	120.00
		84360.65	9164.31	.00	7047.07	86477.89	.00	86477.89

Jamie Jackson
 1-3-2023

Duke Dooley
 1-3-23

01/03/23 04:40:29pm
03-03-06 curreb84.1st
dir:>ACT035

MAPP2
MONTHLY CASH BALANCE

SE COOP ACT FUND

BUDGET YEAR 23 DATE 010323

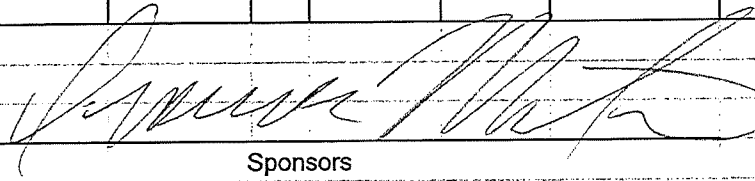
FUND TYPE= ALL

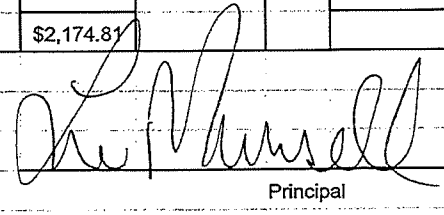
LEDGER DATES 120122 - 123122

FUND	NAME	BEG. PER.	CURRENT	PREV. YEAR	CURRENT	END. PER.	PREV. & CURR.	UNENCUMBERED
		CASH BALANCE	+REVENUES	-PO EXPENSES	-EXPENSES	=CASH BALANCE	-ENCUMBRANCES	=CASH BALANCE
010	OPPORTUNITY NOW	536.69	.00	.00	80.00	456.69	.00	456.69
020	EXCEPTIONAL CATE	13838.57	.64	.00	303.01	13536.20	.00	13536.20
050	O.N. SEWING CLUB	80.79	.00	.00	.00	80.79	.00	80.79
060	TRANSITIONS	6417.45	1832.72	.00	428.12	7822.05	.00	7822.05
070	SHIRTS BY TRANSI	1513.96	1380.59	.00	120.80	2773.75	.00	2773.75
099	SALES TAX FUND	195.31	200.97	.00	.00	396.28	.00	396.28
		-----	-----	-----	-----	-----	-----	-----
		22582.77	3414.92	.00	931.93	25065.76	.00	25065.76

Nancy K Spitzer 1/3/2023
~~_____~~ 1-3-23

HEUSNER STUDENT COUNCIL			12/31/2022			General Fund		Sales tax		
Received	Paid Out	Balance	Receipt #/Ck#	Date	To/FROM Whom	For	Revenue	Expenditures	Revenue	Expenditures
Beginning		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
		\$2,174.81								
\$0.00	\$0.00	\$2,174.81				Total Expenditures		\$0.00	\$0.00	\$0.00
						Total Revenue	\$0.00			
						Balance	\$2,174.81			


Sponsors


Principal

UMB
USD #305 HEALTH INSURANCE TRUST
PORTFOLIO APPRAISAL
as of 12/31/2022

Units	Description	Maturity Date	Total Cost	Unit Price	Market Value
200,000	United States Treasury Note/Bond 2.125% 31 Dec 2022	12/31/2022	\$201,963.43	1.000000	\$200,000.00
100,000	United States Treasury Note/Bond .125% 31 Mar 2023	3/31/2023	\$99,933.59	0.989760	\$98,976.00
175,000	United States Treasury Note/Bond 2.75% 30 Apr 2023	4/30/2023	\$176,481.95	0.994410	\$174,021.75
200,000	United States Treasury Note/Bond .125% 15 May 2023	5/15/2023	\$199,734.38	0.983520	\$196,704.00
100,000	United States Treasury Note/Bond 1.75% 15 May 2023	5/15/2023	\$100,766.78	0.989530	\$98,953.00
200,000	United States Treasury Note/Bond .125% 31 May 2023	5/31/2023	\$199,671.88	0.982150	\$196,430.00
200,000	United States Treasury Note/Bond .25% 15 Jun 2023	6/15/2023	\$200,020.71	0.980630	\$196,126.00
225,000	United States Treasury Note/Bond .125% 30 Jun 2023	6/30/2023	\$224,613.28	0.977810	\$220,007.25
225,000	United States Treasury Note/Bond .125% 15 Jul 2023	7/15/2023	\$224,560.55	0.975700	\$219,532.50
225,000	United States Treasury Note/Bond .125% 31 Jul 2023	7/31/2023	\$224,525.39	0.973670	\$219,075.75
325,000	United States Treasury Note/Bond 2.5% 15 Aug 2023	8/15/2023	\$331,505.06	0.986170	\$320,505.25
300,000	United States Treasury Note/Bond .125% 31 Aug 2023	8/31/2023	\$297,169.93	0.969810	\$290,943.00
325,000	United States Treasury Note/Bond .125% 15 Sep 2023	9/15/2023	\$323,438.48	0.968630	\$314,804.75
325,000	United States Treasury Note/Bond .25% 30 Sep 2023	9/30/2023	\$324,187.50	0.966760	\$314,197.00
325,000	United States Treasury Note/Bond .375% 31 Oct 2023	10/31/2023	\$323,260.74	0.964340	\$313,410.50
325,000	United States Treasury Note/Bond .5% 30 Nov 2023	11/30/2023	\$323,832.03	0.962110	\$312,685.75
175,000	United States Treasury Note/Bond .125% 15 Dec 2023	12/15/2023	\$170,843.75	0.957930	\$167,637.75
250,000	United States Treasury Note/Bond 2.25% 31 Jan 2024	1/31/2024	\$252,326.56	0.973630	\$243,407.50
300,000	United States Treasury Note/Bond 2.375% 29 Feb 2024	2/29/2024	\$300,722.38	0.973950	\$292,185.00
250,000	United States Treasury Note/Bond 2.25% 31 Mar 2024	3/31/2024	\$247,844.73	0.970230	\$242,557.50
225,000	United States Treasury Note/Bond 2.5% 30 Apr 2024	4/30/2024	\$223,309.57	0.971560	\$218,601.00
300,000	United States Treasury Note/Bond 2.5% 15 May 2024	5/15/2024	\$300,213.66	0.970630	\$291,189.00
225,000	United States Treasury Note/Bond 3% 30 Jun 2024	6/30/2024	\$224,964.85	0.976060	\$219,613.50
150,000	United States Treasury Note/Bond 4.25% 30 Sep 2024	9/30/2024	\$149,437.50	0.994880	\$149,232.00
175,000	United States Treasury Note/Bond 4.5% 30 Nov 2024	11/30/2024	\$175,765.62	1.000040	\$175,007.00
U.S. GOVERNMENT & AGENCY BONDS			\$5,821,094.30		\$5,685,802.75
CASH AND EQUIVALENTS					
	Short Term Funds - Federated Hermes Gov't Obli Fund #5		<u>\$1,298,474.05</u>		<u>\$1,298,474.05</u>
TOTAL PORTFOLIO			<u>\$7,119,568.35</u>		<u>\$6,984,276.80</u>

DATE	AMOUNT	DEBIT SACCT	CREDIT SACCT	DESCRIPTION
Electronic Payments-Operating Checking				
12/2/2022	11,441.99	00501	00101	Dec Payroll Taxes
12/2/2022	6,474.55	00502	00101	Dec Payroll Taxes
12/2/2022	14,647.45	00503	00101	Dec Payroll Taxes
12/2/2022	14,647.45	00504	00101	Dec Payroll Taxes
12/2/2022	11,380.87	00510	00101	Dec Payroll Taxes
12/2/2022	138.42	00521	00101	Dec Payroll Taxes
12/2/2022	71,614.17	000AX	00101	October - E-Payables
12/2/2022	465.22	21300	00101	Bank Service Charge Fees
12/7/2022	3,308.96	21300	00101	Bank Service Charge Fees
12/15/2022	62,060.28	00501	00101	Dec Payroll Taxes
12/15/2022	39,028.37	00502	00101	Dec Payroll Taxes
12/15/2022	101,905.59	00503	00101	Dec Payroll Taxes
12/15/2022	101,905.59	00504	00101	Dec Payroll Taxes
12/15/2022	84,044.34	00510	00101	Dec Payroll Taxes
12/15/2022	3,128.64	00521	00101	Dec Payroll Taxes
12/16/2022	10,080.37	00501	00101	Dec Payroll Taxes
12/16/2022	5,736.07	00502	00101	Dec Payroll Taxes
12/16/2022	13,274.77	00503	00101	Dec Payroll Taxes
12/16/2022	13,274.77	00504	00101	Dec Payroll Taxes
12/16/2022	10,462.50	00510	00101	Dec Payroll Taxes
12/16/2022	121.27	00521	00101	Dec Payroll Taxes
12/21/2022	378,486.26	00501	00101	Dec Payroll Taxes
12/21/2022	182,168.17	00502	00101	Dec Payroll Taxes
12/21/2022	331,263.57	00503	00101	Dec Payroll Taxes
12/21/2022	331,211.65	00504	00101	Dec Payroll Taxes
12/21/2022	124,815.00	VARIOUS	00101	Dec Employee 403(B) Contributions
12/21/2022	39,633.27	VARIOUS	00101	Dec Employee Insurance
12/21/2022	82,948.00	00570	00101	Dec Employee Credit Union Contributions
12/21/2022	1,073.70	00576	00101	Dec Employee SEF Contributions
12/22/2022	456.63	00506	00101	Dec Payroll Taxes
12/22/2022	266,767.09	00510	00101	Dec Payroll Taxes
12/22/2022	5,744.84	00521	00101	Dec Payroll Taxes
12/22/2022	963,272.49	00117	00101	Dec-Transfer Employee and Employer Paid Contributions to Health Insurance Trust Account
12/30/2022	12,174.44	00501	00101	Dec Payroll Taxes
12/30/2022	6,831.16	00502	00101	Dec Payroll Taxes
12/30/2022	15,101.09	00503	00101	Dec Payroll Taxes
12/30/2022	15,101.09	00504	00101	Dec Payroll Taxes
12/30/2022	11,267.52	00510	00101	Dec Payroll Taxes
12/30/2022	153.01	00521	00101	Dec Payroll Taxes
Electronic Payments-Health Insurance Trust Account				
12/1/2022	175,222.57	46720	00117	BCBS Health Insurance Premium Fees for December
12/7/2022	279,724.21	46700	00117	BCBS Health Insurance Claims 11/30 to 12/6
12/14/2022	276,819.43	46700	00117	BCBS Health Insurance Claims 12/7 to 12/13
12/21/2022	334,655.67	46700	00117	BCBS Health Insurance Claims 12/14 to 12/20
12/21/2022	175,292.90	46720	00117	BCBS Health Insurance Premium Fees for January
Fund to Fund Transfers				
12/15/2022	1,725,330.00	27100	39080	Transfer to Special Education Fund (Spec Ed State Aid)
12/31/2022	963,041.09	32540	43005	Transfer to At-Risk K-12 Fund
12/31/2022	19,384.30	26990	33200	Transfer to Virtual Education Fund
12/31/2022	33,570.90	27200	75500	Transfer to Preschool-Aged At-Risk Fund
12/31/2022	111,194.60	32360	57040	Transfer to Career & Post Secondary Education Fund
12/31/2022	101,529.06	32380	80080	Transfer to Bilingual Fund
Other Allocations, Reclassifications and Adjustments(\$20,000 and above)				
12/15/2022	732,069.34	VARIOUS	VARIOUS	Allocate At-Risk Certified Salaries
12/15/2022	1,758,106.00	39640	51380	Salina CKCIE Assessment
12/15/2022	1,725,330.00	39650	51320	Payment to CKCIE (Sped Ed State Aid)

V.-g. Consent Agenda

Approve Encumbrance Listings

Encumbrance Listings
Items over \$20,000 Not Requiring Formal Bid Per K.S.A. 72-1151

Vendor	Item Description	Amount
Johnson Controls	Installation and Programming of Two Additional CCTV Cameras at CHS	\$9,741.09
	Installation and Programming of Two Additional Door Card Readers at SHS	\$8,934.55
	Installation and Programming of One Additional Door Card Reader at SMS	\$5,418.99
	Total	\$24,094.63

The above projects are additions/modifications to established electronic entry control and CCTV systems. The materials and installation will be purchased under the State of Kansas Contract #13010066.

Vendor	Item Description	Amount
Century Business Systems (CBS)	Annual Cost: Copier Service Agreements for General Use and Heartland Programs 7/1/23-6/30/26, with an optional one-year extension through 6/30/27	\$128,800.98

In 2021, due to the pandemic and less usage, we extended the general use and Heartland copier agreements for two additional years. The extension agreements with Century Business Systems (CBS) expire on June 30, 2023. The agreement includes our general use fleet at all district locations and the Heartland fleet. It provides all service, parts, labor, toner, staples, developer and any other supplies required to operate the equipment (except paper). The vendor must have a local office and technicians in the Salina community with technicians responding within four business hours. We have had a partnership with CBS for many decades, are extremely pleased with their service, response time and their investment in our schools.

After completing a needs assessment of equipment across all programs and locations, we are proposing a three-year agreement, with an optional one-year extension, to meet the copying needs of our schools, programs and administration. This agreement includes 48 devices at nineteen Salina locations and four outlying Heartland program locations.

This agreement is available using the Sourcewell contract #030321-RCH. The use of this contract meets all bid requirements of the Kansas bid laws.

It is recommended that you approve the Encumbrance Listings as presented.

V.-h. Consent Agenda

Approve Heartland Kitchen and Classroom Renovation Bid

Bids were requested to renovate the kitchen at Heartland Early Education along with adding five toilets and replacing flooring in four classrooms. This project is grant-funded.

The contractor will provide all labor and materials to renovate the kitchen, provide updated kitchen appliances, install classroom restrooms and replace flooring.

Sealed bids were opened on January 10, 2023 at 2:00 p.m.

	Bid
Ponton Construction	\$723,481
Vogts Construction	\$959,800

Bid documents were made available through Jones Gillam Renz Architects as well as posting a bid notice in the Salina Journal.

It is recommended that you approve the bid of Ponton Construction in the amount of \$723,481.

V.-i. Consent Agenda

Approve Heartland Flooring Bid

Bids were requested to replace selections of hallway and classroom flooring at Heartland Early Education. This project is funded by Heartland Early Education.

The contractor will provide all labor and materials to remove and replace flooring in accordance with the contract documents.

Sealed bids were opened on February 2, 2023 at 2:00 p.m.

	Bid
Country Carpet	\$143,320
Ritter Tile Shop	\$172,970

Bid documents were made available through Jones Gillam Renz Architects as well as posting a bid notice in the Salina Journal.

It is recommended that you approve the bid of Country Carpet in the amount of \$143,320.

V.-j. Consent Agenda

Approve Food Service Heavy Duty Floor Mixer Bid

Bids were requested for one NSF Rated 80 Quart Maximum Heavy-Duty All-Purpose Planetary Floor Mixer with Standard Accessory Package, and one “D” Wire Whip for South High School. This is a replacement for current mixer, which is outdated.

The project will be funded with a Kansas State Department of Education, Child Nutrition & Wellness 2022 NSLP School Equipment Grant and district funds.

Sealed bids were opened at 2:00 p.m. on January 30, 2023.

Bid	Floor Mixer w/Accessory Package and “D” Wire Whip
Sunflower Restaurant Supply Co.	\$35,854.00
Hubert Company	\$37,568.22
Central Restaurant Products	\$38,552.00

Bids were also sent to Pahls Enterprises Inc. as well as posting a bid notice on our website and in the Salina Journal.

It is recommended that you approve the bid for one NSF Rated 80 Quart Maximum Heavy-Duty All-Purpose Planetary Floor Mixer with Accessory Package, and one “D” Wire Whip from Sunflower Restaurant Supply Co. in the amount of \$35,854.00 as presented.

V.-k. Consent Agenda

Approve Audit Contract with Agler & Gaeddert, Chartered

This will be the third year of a six-year agreement with Agler & Gaeddert, Chartered to audit USD 305. Last year they performed the audit in accordance with the contract and provided additional services as needed. The audit fee will be \$20,750, which includes a 2% increase per the contract provisions.

The audit is scheduled to begin in early August with the report presentation at the October board meeting.

It is recommended that you approve the audit engagement with Agler & Gaeddert, Chartered as presented for the year ended June 30, 2023 in the amount of \$20,750.

V.-I. Consent Agenda

Approve South High Softball Fundraising Activity

South High School's softball program is seeking approval for a fundraising activity. Students will sell tickets to families and friends for their annual Chicken Noodle Dinner. The event is scheduled for April 2, 2023 and ticket sales will begin March 1, 2023. The anticipated amount of money to be raised is between \$5,000 and \$6,000. Funding will be used to purchase equipment, a new pitching machine, along with team apparel.

It is understood by all sponsors that there will be no "door-to-door" sales regarding this activity.

It is recommended that you approve the South High School softball fundraising activity as per Policy JHA-Fundraising Activities.

SALINA USD 305 FUNDRAISING ACTIVITY
APPLICATION FORM for 22-23 School Year

DOOR-TO-DOOR SOLICITATION IS NOT PERMITTED. Fundraising projects require prior administrative approval and must be conducted under the direct supervision of a faculty sponsor.

- Major fundraising projects (\$5,000 or more) require approval by the deputy superintendent and the Board of Education. Major fundraisers must be approved on or before September 30 of the school year in which the fundraising activity is planned.
- Out-of-state field trip fundraisers must be approved by Sept. 10 (for spring/summer trips) or by April 10 (for fall trips).
- All other fundraisers must be submitted at least two weeks prior to the beginning date of the fundraiser.
- See Board Policy JHA (Fundraising Activities) for full provisions of fundraising activity approval.

Type of Fundraising Project (Check all that apply):

On-Campus Fundraiser

(If all fundraising is done electronically or by mail than it is considered on-campus.)

Off-Campus Fundraiser

Major Fundraiser (\$5000 or more)

Fundraiser for Out-Of-State Field Trip

School and Organization: Salina South High School - Softball

Sponsor's Name: Brea Vidrine + ~~Pat~~ Patrick Bryant **Amount of Money to be Raised \$** 5000

Purpose of Project - How funds are to be used: We will use these funds to purchase new nets, new bats, balls, and other team equipment. Our program is also wanting to purchase a new pitching machine along with all team apparel.

Description of Project - How funds are to be raised: Players will sell tickets to the Chicken Noodle Dinner to Family and Friends, beginning March 1. The dinner will be April 2nd.

Dates of Project: 3-1-23
Start Date

4-2-23
End Date

Brea Vidrine
Sponsor Signature

1-3-23
Date

Julie Galson 1/13/23
Bldg. Principal / Date (required for all fundraisers)

Sharon Burt
Deputy Superintendent / Date (required for major and off-campus fundraisers)

Board of Education / Date (required for major and out-of-state field trip fundraisers)

V.-m. Consent Agenda

Approve Kansas Preschool Pilot Grant Application

Salina Unified School District 305 is applying for funding from the Kansas State Department of Education for the Kansas Preschool Pilot program for fiscal year 2023-2024.

The Kansas Preschool Pilot grant provides supplemental funding for preschool classrooms for children ages three or four who meet State At-Risk eligibility requirements. Children attend for a half-day morning or afternoon session in eight elementary school buildings, Monday through Thursday.

The Kansas Preschool Pilot Grant application is for funding in the amount of \$189,800.

It is recommended you approve the Kansas Preschool Pilot Grant as presented.

V.-n. Consent Agenda

Approve KSDE Professional Development Grant Application

Salina Public Schools requests approval to apply for a grant through the Kansas State Department of Education.

The grant application (KACTE Professional Development Grant #06221: Strengthening Career and Technical Education for the 21st Century Carl D. Perkins Career and Technical Education Act) is for \$6,000 to cover professional development costs for two participants from USD 305 to attend a session titled “Predictive Analytics with Machine Learning and Data Mining” offered by the University of Texas on May 10 and May 11, 2023.

It is recommended that you approve the KACTE Professional Development Grant application as presented.

V.-o. Consent Agenda

Approve Saline County American Rescue Plan Act (ARPA) Grant Application

USD 305 proposes to submit an application to Saline County for American Rescue Plan Act (ARPA) funds. The grant funds will be utilized to provide professional development and community outreach opportunities for staff, parents, and community members focused on increasing the capacity of adults to support students with self-awareness, self-management, responsible decision-making, relationship skills, and social awareness. The \$170,997 grant request will cover costs for materials, professional development, and personnel expenses. The grant funds will be available through December 31, 2026. No funding match is required.

It is recommended that you approve the Saline County American Rescue Plan Act (ARPA) Grant application as presented.

VI. PUBLIC FORUM

VII. ACTION AGENDA

A. Bond Refinancing

Greg Vahrenberg, managing director with Raymond James & Associates, will present information on refinancing a portion of the district's outstanding Series 2019 Taxable General Obligation Refunding Bonds. The district has a history of refinancing bonds to reduce debt service payments to save tax dollars over the life of the bonds.

The district and Raymond James have monitored the bond market and have been looking for opportunities to refinance the district's outstanding bonds. Despite interest rates increasing in 2022, there could be an opportunity to sell a series of tax-exempt refunding bonds to redeem and pay the Series 2019 Taxable General Obligation Refunding Bonds. This approach would require existing bond owners consent to have their bonds redeemed early. The portion of the bonds to be refinanced may change based upon bond owner willingness to have their bonds redeemed. If the district can obtain consent from all bond owners for the Series 2019 Bonds, the estimated savings could be as much as \$4,796,969. The adoption of the Authorizing Resolution will allow Raymond James to contact existing bond owners and determine the amount of savings that the District could achieve.

It is recommended that you approve the Resolution for the Series 2023 General Obligation Refunding Bonds as presented.

RESOLUTION NO. 0323

A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2023, OF UNIFIED SCHOOL DISTRICT NO. 305, SALINE COUNTY, KANSAS (SALINA).

WHEREAS, Unified School District No. 305, Saline County, Kansas (Salina) (the “District”) is a unified school district, duly created, organized and existing under the Constitution and laws of the State; and

WHEREAS, the District has previously issued and has outstanding general obligation bonds; and

WHEREAS, due to the current interest rate environment, the District has the opportunity to issue its general obligation refunding bonds in order to achieve an interest cost savings on all or a portion of the debt represented by such general obligation bonds described as follows (the “Refunded Bonds”):

<u>Description</u>	<u>Series</u>	<u>Dated Date</u>	<u>Years</u>
Taxable General Obligation Refunding Bonds	2019	September 25, 2019	2024 to 2033

; and

WHEREAS, the Board of Education of the District (the “Governing Body”) has selected the firm of Raymond James & Associates, Inc., Leawood, Kansas (the “Purchaser”), as underwriter for one or more series of general obligation bonds of the District in order to provide funds to refund the Refunded Bonds; and

WHEREAS, the District desires to authorize the Purchaser to proceed with the offering for sale of said general obligation bonds and related activities; and

WHEREAS, one of the duties and responsibilities of the District is to prepare and distribute a preliminary official statement relating to said general obligation bonds; and

WHEREAS, the District desires to authorize the Purchaser, in conjunction with the Superintendent, Executive Director of Business, Clerk, and Gilmore & Bell, P.C., Kansas City, Missouri, the District’s bond counsel (“Bond Counsel”), to proceed with the preparation of documents and notifications necessary to accomplish any refunding of the Refunded Bonds, and distribution of such documents and notifications, including a preliminary official statement, and all other preliminary action necessary to sell said general obligation bonds; and

WHEREAS, due to the volatile nature of the municipal bond market and the desire of the District to achieve maximum benefit of timing of the sale of said general obligation bonds, the Governing Body desires to authorize the President (or member of the Governing Body authorized to exercise the power and duties of the President in the President’s absence) (the “President”) to award the sale of such general obligation bonds, if necessary, prior to the next meeting of the Governing Body to adopt the necessary resolution providing for the issuance thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF UNIFIED SCHOOL DISTRICT NO. 305, SALINE COUNTY, KANSAS (SALINA), AS FOLLOWS:

Section 1. The Purchaser is hereby authorized to proceed with necessary notifications to the owners of the Refunded Bonds regarding redemption of such Refunded Bonds, and the subsequent offering for sale of the District's General Obligation Refunding Bonds, Series 2023 (the "Bonds") for the purpose of refunding all or a portion of the Refunded Bonds in accordance with the presentation made by the Purchaser this date. The offering for sale of the Bonds shall be accomplished in consultation with the Superintendent, the Executive Director of Business and Bond Counsel.

The confirmation of the sale of the Bonds shall be subject to the execution of a bond purchase agreement between the Purchaser and the District (the "Bond Purchase Agreement") in a form approved by Bond Counsel, the adoption of a resolution by the Governing Body authorizing the issuance of the Bonds and the execution of various documents necessary to deliver the Bonds. The President is hereby authorized to execute the Bond Purchase Agreement subject to the following parameters: (a) the principal amount of the Bonds shall not exceed \$50,000,000; and (b) the present value savings associated with refunding the Refunded Bonds shall be not less than 3.00% of the outstanding principal of the Refunded Bonds.

The President's authorization to execute a Bond Purchase granted under this Section shall expire on December 31, 2023.

Section 2. The Purchaser, in conjunction with the Superintendent, the Executive Director of Business and Bond Counsel, is hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Bonds (the "Preliminary Official Statement"). The District hereby consents to the use and public distribution by the Purchaser of the Preliminary Official Statement in connection with the offering for sale of the Bonds.

Section 3. For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule"), the President, Executive Director of Business, Clerk or other appropriate officers of the District are hereby authorized: (a) to approve the form of the Preliminary Official Statement, and to execute the "Certificate Deeming Preliminary Official Statement Final" in substantially the form attached hereto as *Exhibit A* as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the District's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board, as applicable; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 4. The District agrees to provide to the Purchaser within seven business days of the date of the Bond Purchase Agreement or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 5. The President, Superintendent, Executive Director of Business, Clerk and the other officers and representatives of the District, the Purchaser and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to (a) carry out the sale of the Bonds, (b) provide for notice of redemption of the Refunded Bonds, and (c) make provision for payment and/or redemption of the Refunded Bonds from proceeds of the Bonds.

Section 6. The transactions described in this Resolution may be conducted, and documents related to the Bonds may be sent, received, executed, and stored, by electronic means or transmissions. Copies, telecopies, electronic files and other reproductions of original executed documents (or documents executed

by electronic means or transmissions) shall be deemed to be authentic and valid counterparts of such documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

Section 7. This Resolution shall be in full force and effect from and after its adoption.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED by the Board of Education on February 14, 2023.

(SEAL)

President

ATTEST:

Clerk



SERIES 2019 BONDS - REFINANCING OPPORTUNITY

Raymond James Public Finance

Discussion Materials
Updated: January 17, 2023

Gregory M. Vahrenberg
Managing Director
Direct 816.391.4120
T 800.398.6101 // M 816.509.5451
Fax 833.887.8729
11551 Ash Street, Suite 250
Leawood, Kansas 66211
greg.vahrenberg@raymondjames.com
RJWorksforKSSchools.com

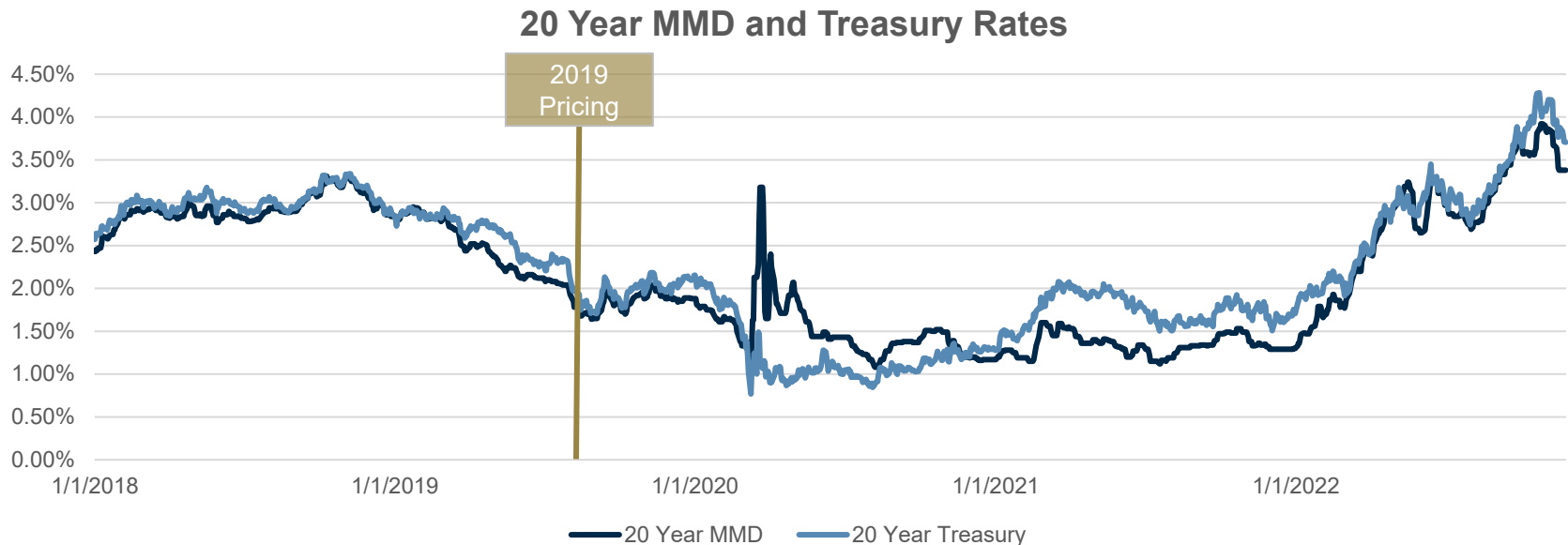
RAYMOND JAMES

Savings from Prior Bond Refinancings

	Actual Savings	Present Value of Savings
Series 2001	\$216,110.60	\$133,168.87
Series 2003	531,765.74	322,733.81
Series 2004	406,618.06	269,153.41
Series 2005	946,031.04	671,615.08
Series 2011	1,001,163.59	959,082.39
Series 2012	837,125.90	801,397.70
Series 2014	303,085.42	289,717.11
Series 2016	480,350.00	405,147.54
Series 2017	533,418.84	366,876.70
Series 2019	5,086,727.48	4,078,325.53
Series 2021	1,904,624.09	875,921.90
Total	\$12,247,020.76	\$9,173,140.04

Summary of Refinancing Opportunity

- ▶ The District has an opportunity to utilize a unique structure to secure additional savings on its outstanding Series 2019 Bonds.
- ▶ With this structure, the District can simultaneously purchase in the open market its outstanding bonds and fund that purchase through a new issue.
- ▶ The chart below illustrates that interest rates have risen dramatically since the issuance of the 2019 Bonds. As interest rates have risen over the last year, investors who own the 2019 Bonds have seen the value of those bonds decrease.
- ▶ The current market price on these outstanding bonds is determined by the current taxable yields.
- ▶ In order to incentivize investors to sell their bonds, we expect that a slight premium will need to be paid on the bonds purchased from investors.
- ▶ **Savings are generated if the interest cost on the new tax-exempt bond is less than the interest rate used to determine the price on the old bonds plus any concession to incentivize an investor to sell their current holdings.**



In order to fund the open market purchase on a tax-exempt basis, the advance refunding escrow created with the 2019 refunding can no longer be outstanding.

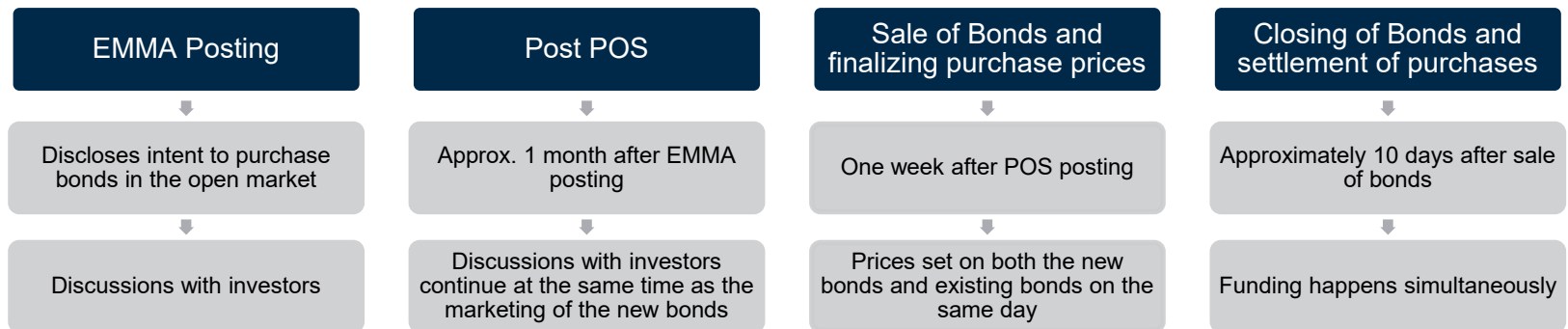
- ▶ Since the escrow for the Series 2019 Bonds will not be fully expended until September 1, 2023, the prior outstanding principal is not eligible to utilize this alternative refunding method on a tax-exempt basis.
- ▶ However, we can issue these bonds as “Cinderella” Bonds, where they will originally be issued as taxable bonds, before converting to tax-exempt status on September 1, 2023. Since the bonds will only be taxable for approximately 8 months, the additional debt service should be minimal.

Concentrated institutional holdings will usually be easier to acquire than broadly distributed, retail holdings.

- ▶ We have already located approximately 50% of the existing holders of the Series 2019 Bonds.
- ▶ Since Raymond James was book running manager on the Series 2019 transaction, we have detailed records of the original investors on this transaction which will help us in locating additional bondholders.

The purchase of outstanding bonds needs to be coordinated with the issuance of new bonds.

- ▶ Before approaching investors about purchasing their bonds, a posting to EMMA will be made informing the market of the District’s intention to purchase bonds in the open market.
- ▶ Raymond James will then begin discussions with investors to gauge interest in selling the bonds to the District at a discount.
- ▶ The POS will be posted a week or so before the pricing of the new bonds.
- ▶ Once the POS is posted, discussions will continue with existing investors simultaneously with the marketing of the new bond issue.
- ▶ The purchase prices and amounts purchased of the existing bonds will be finalized on the same day as the sale of the new bonds.
- ▶ Approximately 10 days later, both the purchase of the existing bonds and the sale of the new bonds will close and fund on the same day.



- ▶ The “Buy Back Yield” includes the premium paid on top the current market value.
- ▶ The difference between the “Buy Back Yield” and the “Refinancing Yield” generates the savings with the refunding.



Maturities Repurchased - Series 2019 (50% Buy Back)							
CUSIP	Coupon	Maturity	Amount Outstanding	Amount Purchased (50%)	% Price*	Buy Back Yield*	Refinancing Yield*
795168LG6	1.806%	9/1/2024	\$675,000	\$337,500	98.240%	2.59%	2.70%
795168LH4	1.873%	9/1/2025	4,355,000	2,177,500	96.045%	3.16%	2.70%
795168LJ0	1.973%	9/1/2026	590,000	295,000	94.123%	3.47%	2.70%
795168LK7	2.069%	9/1/2027	6,745,000	3,372,500	92.291%	3.70%	2.70%
795168LL5	2.169%	9/1/2028	6,920,000	3,460,000	90.655%	3.89%	2.73%
795168LM3	2.219%	9/1/2029	7,105,000	3,552,500	88.934%	4.05%	2.76%
795168LN1	2.319%	9/1/2030	7,300,000	3,650,000	87.666%	4.16%	2.81%
795168LP6	2.369%	9/1/2031	7,505,000	3,752,500	86.329%	4.26%	2.87%
795168LQ4	2.419%	9/1/2032	7,725,000	3,862,500	85.130%	4.35%	2.95%
795168LR2	2.469%	9/1/2033	7,950,000	3,975,000	84.065%	4.42%	3.04%
Total			\$56,870,000	\$28,435,000			

*Market Conditions as of 1/17/2023, preliminary, subject to change

- ▶ The savings produced on an open market purchase refunding will vary depending on the level of investor participation.
- ▶ The chart below summarizes the savings that would be achieved using an open market purchase refunding at varying levels of investor participation.
- ▶ To demonstrate the impact on savings, the analysis assumes that the District would be able to buy back 25%, 50%, 75% or 100% of the eligible allocation of bonds.
- ▶ The maturities available for purchase will probably vary depending on investor preference, which may cause savings to be disproportionate in certain years.

Savings Analysis With Varying Levels of Participation

Participation Level	25%	50%	75%	100%
Total Present Value Savings (\$)	\$947,758	\$1,895,517	\$2,843,275	\$3,791,034
Total Present Value Savings (%)	6.66%	6.66%	6.66%	6.66%

- ▶ Below is a summary of savings that would be achieved using an open market purchase refunding.
- ▶ The analysis assumes that Raymond James would be able to buy back 100% of each maturity.
- ▶ The maturities available for purchase will probably vary depending on investor preference, which may cause savings to be disproportionate in certain years.

Unified School District No. 305, Saline County, Kansas (Salina)	
PRELIMINARY	Ratings: Aa2/NR/NR
Tax-exempt General Obligation Refunding Bonds	Assumed Delivery: 3/1/2023
Structure: Open Market Purchase with Level Savings	
Series Refunded	2019
Maturities Refunded	2024-2033
Par Amount Refunded	\$56,870,000
Current Debt Service	66,228,394
Estimated New Debt Service*	62,270,100
Total Estimated Gross Savings	4,796,969
Total Estimated Present Value Savings	3,791,034
Total Estimated % Present Value Savings	6.666%
Arbitrage in Escrow (Negative)	-
Refunding Efficiency	100.000%
All Inclusive Interest Cost (%)	3.070%
Final Maturity	9/1/2033

**Rates as of 1/17/2023*

- ▶ The table to the right shows the annual cash flow savings in each year if District purchased 100% of each eligible maturity in the open market.
- ▶ Regardless of the amount of bonds purchased, there will be negative savings in Years 2023, 2024 and 2026, due to the minimal amount of existing bonds maturing in those years.
- ▶ To offset this, the District could use non-borrowed CIP funds to pay debt service and fund the CIP deficit with a portion of the savings taken in cash as new debt.
- ▶ Raymond James would strive to price the new bonds with as many coupons below 5% as possible to mitigate any annual cashflow issues.

31-Dec	Existing 2019 Debt Service		Tax-Exempt Financing of Open Market Purchase - Series 2019			
	Total P+I	Series 2023 Bonds		Total New Debt Service	Savings	
		Principal	Interest			
2023	\$ 641,471	\$ -	\$ 1,113,850	\$ 1,098,675	\$ (457,204)	
2024	1,957,943	-	2,227,700	2,197,350	(239,407)	
2025	5,625,752	2,770,000	2,227,700	4,902,350	723,402	
2026	1,779,183	-	2,089,200	2,062,100	(282,917)	
2027	7,922,543	5,205,000	2,089,200	7,202,100	720,443	
2028	7,957,988	5,505,000	1,828,950	7,235,100	722,888	
2029	7,992,894	5,815,000	1,553,700	7,268,600	724,294	
2030	8,030,234	6,140,000	1,262,950	7,306,850	723,384	
2031	8,065,947	6,485,000	955,950	7,343,850	722,097	
2032	8,108,153	6,850,000	631,700	7,388,850	719,303	
2033	8,146,286	7,230,000	289,200	7,425,600	720,686	
Total	\$ 66,228,394	\$ 46,000,000	\$ 16,270,100	\$ 61,431,425	\$ 4,796,969	

Refinancing Analysis – 100% Participation

SAVINGS

Unified School District No. 305, Saline County, Kansas (Salina)
 General Obligation Bonds, Series 2023

Market Rates as of January 17, 2022. Assumes 'Aa2' Rating

Proposed Tax-exempt financing of Open Market Purchases - 100% Participation

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 03/01/2023 @ 2.8689601%
09/01/2023	641,471.43	1,098,675.00	-457,203.57	-450,737.83
09/01/2024	1,957,942.86	2,197,350.00	-239,407.14	-235,677.22
09/01/2025	5,625,752.36	4,902,350.00	723,402.36	667,488.15
09/01/2026	1,779,183.20	2,062,100.00	-282,916.80	-261,737.27
09/01/2027	7,922,542.50	7,202,100.00	720,442.50	628,184.78
09/01/2028	7,957,988.46	7,235,100.00	722,888.46	613,354.39
09/01/2029	7,992,893.66	7,268,600.00	724,293.66	598,020.28
09/01/2030	8,030,233.70	7,306,850.00	723,383.70	581,238.41
09/01/2031	8,065,946.70	7,343,850.00	722,096.70	564,657.55
09/01/2032	8,108,153.26	7,388,850.00	719,303.26	547,446.77
09/01/2033	8,146,285.50	7,425,600.00	720,685.50	533,902.34
	66,228,393.63	61,431,425.00	4,796,968.63	3,786,140.36

Savings Summary

PV of savings from cash flow	3,786,140.36
Plus: Refunding funds on hand	4,893.95
Net PV Savings	<u>3,791,034.31</u>

SUMMARY OF REFUNDING RESULTS

Unified School District No. 305, Saline County, Kansas (Salina)
General Obligation Bonds, Series 2023

Market Rates as of January 17, 2022, Assumes 'Aa2' Rating

Proposed Tax-exempt financing of Open Market Purchases - 100% Participation

Dated Date	03/01/2023
Delivery Date	03/01/2023
Arbitrage yield	2.868960%
Escrow yield	0.000000%
Value of Negative Arbitrage	
Bond Par Amount	45,375,000.00
True Interest Cost	3.030347%
Net Interest Cost	3.231222%
All-In TIC	3.069905%
Average Coupon	4.776956%
Average Life	7.408
Weighted Average Maturity	7.432
Par amount of refunded bonds	56,870,000.00
Average coupon of refunded bonds	2.316635%
Average life of refunded bonds	7.103
Remaining weighted average maturity of refunded bonds	7.103
PV of prior debt to 03/01/2023 @ 2.868960%	54,870,761.52
Net PV Savings	3,791,034.31
Percentage savings of refunded bonds	6.666141%
Percentage savings of refunding bonds	8.354897%

SOURCES AND USES OF FUNDS

Unified School District No. 305, Saline County, Kansas (Salina)

General Obligation Bonds, Series 2023

Market Rates as of January 17, 2022, Assumes 'Aa2' Rating

****Proposed Tax-exempt financing of Open Market Purchases - 100% Participation****

Dated Date 03/01/2023

Delivery Date 03/01/2023

Sources:

Bond Proceeds:	
Par Amount	45,375,000.00
Premium	5,649,312.15
	51,024,312.15
	51,024,312.15

Uses:

Refunding Escrow Deposits:	
Cash Deposit	50,440,668.20
Cost of Issuance:	
Other Cost of Issuance	125,000.00
Delivery Date Expenses:	
Underwriter's Discount	453,750.00
Other Uses of Funds:	
Additional Proceeds	4,893.95
	51,024,312.15
	51,024,312.15

BOND PRICING

Unified School District No. 305, Saline County, Kansas (Salina)

General Obligation Bonds, Series 2023

Market Rates as of January 17, 2022, Assumes 'Aa2' Rating

Proposed Tax-exempt financing of Open Market Purchases - 100% Participation

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Premium (-Discount)
Serial Bonds:									
	09/01/2025	2,705,000	5.000%	2.700%	105.524				149,424.20
	09/01/2027	5,140,000	5.000%	2.700%	109.684				497,757.60
	09/01/2028	5,430,000	5.000%	2.730%	111.520				625,536.00
	09/01/2029	5,735,000	5.000%	2.760%	113.245				759,600.75
	09/01/2030	6,060,000	5.000%	2.810%	114.716				891,789.60
	09/01/2031	6,400,000	5.000%	2.870%	115.964				1,021,696.00
	09/01/2032	6,765,000	5.000%	2.950%	116.876				1,141,661.40
	09/01/2033	7,140,000	4.000%	3.040%	107.869 C	3.116%	09/01/2032	100.000	561,846.60
		45,375,000							5,649,312.15

Dated Date	03/01/2023	
Delivery Date	03/01/2023	
First Coupon	09/01/2023	
Par Amount	45,375,000.00	
Premium	5,649,312.15	
Production	51,024,312.15	112.450275%
Underwriter's Discount	-453,750.00	-1.000000%
Purchase Price	50,570,562.15	111.450275%
Accrued Interest		
Net Proceeds	50,570,562.15	

The information contained herein is solely intended to facilitate discussion of potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement. While we believe that the outlined financial structure or marketing strategy is the best approach under the current market conditions, the market conditions at the time any proposed transaction is structured or sold may be different, which may require a different approach.

The analysis or information presented herein is based upon hypothetical projections and/or past performance that have certain limitations. No representation is made that it is accurate or complete or that any results indicated will be achieved. In no way is past performance indicative of future results. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive.

Raymond James shall have no liability, contingent or otherwise, to the recipient hereof or to any third party, or any responsibility whatsoever, for the accuracy, correctness, timeliness, reliability or completeness of the data or formulae provided herein or for the performance of or any other aspect of the materials, structures and strategies presented herein. This Presentation is provided to you for the purpose of your consideration of the engagement of Raymond James as an underwriter and not as your financial advisor or Municipal Advisor (as defined in Section 15B of the Exchange Act of 1934, as amended), and we expressly disclaim any intention to act as your fiduciary in connection with the subject matter of this Presentation. The information provided is not intended to be and should not be construed as a recommendation or “advice” within the meaning of Section 15B of the above-referenced Act. Any portion of this Presentation which provides information on municipal financial products or the issuance of municipal securities is only given to provide you with factual information or to demonstrate our experience with respect to municipal markets and products. Municipal Securities Rulemaking Board (“MSRB”) Rule G-17 requires that we make the following disclosure to you at the earliest stages of our relationship, as underwriter, with respect to an issue of municipal securities: the underwriter’s primary role is to purchase securities with a view to distribution in an arm’s-length commercial transaction with the issuer and it has financial and other interests that differ from those of the issuer.

Raymond James does not provide accounting, tax or legal advice; however, you should be aware that any proposed transaction could have accounting, tax, legal or other implications that should be discussed with your advisors and/or legal counsel.

Raymond James and affiliates, and officers, directors and employees thereof, including individuals who may be involved in the preparation or presentation of this material, may from time to time have positions in, and buy or sell, the securities, derivatives (including options) or other financial products of entities mentioned herein. In addition, Raymond James or affiliates thereof may have served as an underwriter or placement agent with respect to a public or private offering of securities by one or more of the entities referenced herein.

This Presentation is not a binding commitment, obligation, or undertaking of Raymond James. No obligation or liability with respect to any issuance or purchase of any Bonds or other securities described herein shall exist, nor shall any representations be deemed made, nor any reliance on any communications regarding the subject matter hereof be reasonable or justified unless and until (1) all necessary Raymond James, rating agency or other third party approvals, as applicable, shall have been obtained, including, without limitation, any required Raymond James senior management and credit committee approvals, (2) all of the terms and conditions of the documents pertaining to the subject transaction are agreed to by the parties thereto as evidenced by the execution and delivery of all such documents by all such parties, and (3) all conditions hereafter established by Raymond James for closing of the transaction have been satisfied in our sole discretion. Until execution and delivery of all such definitive agreements, all parties shall have the absolute right to amend this Presentation and/or terminate all negotiations for any reason without liability therefor. Thomson Reuters Municipal Market Data (“MMD”) is a proprietary yield curve which provides the offer-side of AAA rated state general obligation bonds as determined by the MMD analyst team. Raymond James & Associates, Inc., member New York Stock Exchange/SIPC

VII. ACTION AGENDA

B. 2023-2024 School Calendar

The Calendar Committee, consisting of administrators, teachers and a board member, met on January 24, 2023 to review the tentative calendar for the 2023-2024 school year that was approved by the board on March 8, 2022.

Once the calendar has been approved, parent/teacher conferences will be scheduled by administrators.

Teachers Begin	August 7
Classes Begin	August 11
Labor Day Recess	September 4
End of First Quarter	October 12
Inservice/Teacher Workday	October 13
Start of Second Quarter	October 16
Thanksgiving Recess	November 22-24
End of Second Quarter	December 19
Teacher Workday	December 20
Winter Recess Begins	December 21
Inservice	January 3
Classes Resume after Winter Recess	January 4
Start of Third Quarter	January 4
No School	January 15
No School	February 10
End of Third Quarter	March 7
Inservice/Teacher Workday	March 8
Spring Recess	March 11-15
Start of Fourth Quarter	March 18
No School	April 8
Inservice	April 9
Graduation	May 19
Last Day for Students	May 22
Last Day for Teachers	May 23
Memorial Day	May 27

It is recommended that you approve the 2023-2024 school calendar as presented.

2023-2024 PROPOSED SCHOOL CALENDAR

SALINA PUBLIC SCHOOLS Presented to the Board 02-14-23

AUGUST 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7•	8•	9*	10*	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Classes Begin August 11
Classes End May 22

JANUARY 2024						
S	M	T	W	T	F	S
	<u>1</u>	<u>2</u>	<u>3•</u>	4	5	6
7	8	9	10	11	12	13
14	<u>15</u>	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUG. 7 Teachers Begin
11 First Day of School

SEPT. 4 Labor Day Recess

OCT. 12 End of First Quarter
13 Inservice/Teacher Workday
16 Start of Second Quarter

NOV. 22,23,24 THANKSGIVING RECESS

DEC. 19 End of Second Quarter
20 Teacher Workday
21 WINTER RECESS

JAN. 1-2 WINTER RECESS
3 Inservice
4 Classes Resume
4 Start of Third Quarter
15 No School

FEB. 12 No School

MAR. 7 End of Third Quarter
8 Inservice/Teacher Workday
11-15 SPRING RECESS
18 Start of Fourth Quarter

APR. 8 No School
9 Inservice

MAY 19 Graduation
22 Last Day for Students
23 Last Day for Teachers
27 Memorial Day

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	<u>12</u>	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

SEPTEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	(12)	<u>13•</u>	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MARCH 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	(7)	<u>8•</u>	9
10	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	<u>22</u>	<u>23</u>	<u>24</u>	25
26	27	28	29	30		

GRADING PERIOD

August – October 44 days
October – December 44 days
January – March 44 days
March – May 46 days

STUDENT CONTACT DAYS 178 DAYS

TOTAL CONTRACT DAYS 188 DAYS

APRIL 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	<u>8</u>	<u>9•</u>	10	11	12	13
14	<u>15</u>	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	(19)	<u>20*</u>	<u>21</u>	<u>22</u>	23
24	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	30
31						

LEGEND

— No School
* Teacher Workday
() End of Quarter
▪ Inservice/Teacher Workday (one half day each)
• Inservice

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	(22)	<u>23*</u>	24	25
26	27	28	29	30	31	

VII. ACTION AGENDA

C. 2024-2025 Tentative School Calendar

The Calendar Committee, consisting of administrators, teachers and a board member, met on January 24, 2023 to create a tentative calendar for the 2024-2025 school year.

Teachers Begin	August 5
Classes Begin	August 9
Labor Day Recess	September 2
End of First Quarter	October 10
Inservice/Teacher Workday	October 11
Start of Second Quarter	October 14
Thanksgiving Recess	November 27-29
End of Second Quarter	December 19
Teacher Workday	December 20
Winter Recess Begins	December 23
Inservice	January 6
Classes Resume after Winter Recess	January 7
Start of Third Quarter	January 7
No School	January 20
No School	February 10
End of Third Quarter	March 13
Inservice/Teacher Workday	March 14
Spring Recess	March 17-21
Start of Fourth Quarter	March 24
Inservice	April 7
No School	April 22
Graduation	May 18
Last Day for Students	May 22
Last Day for Teachers	May 23
Memorial Day	May 26

It is recommended that you approve the tentative calendar for the 2024-2025 school year as presented.

2024-2025 TENTATIVE SCHOOL CALENDAR

SALINA PUBLIC SCHOOLS Proposed to the Board 02-14-23

AUGUST 2024						
S	M	T	W	T	F	S
				1	2	3
4	5•	6•	7*	8*	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Classes Begin August 9
Classes End May 21

AUG. 5 Teachers Begin
9 First Day of School

SEPT. 2 Labor Day Recess

OCT. 10 End of First Quarter
11 Inservice/Teacher Workday
14 Start of Second Quarter

JANUARY 2025						
S	M	T	W	T	F	S
			<u>1</u>	<u>2</u>	<u>3</u>	4
5	<u>6•</u>	7	8	9	10	11
12	13	14	15	16	17	18
19	<u>20</u>	21	22	23	24	25
26	<u>27</u>	28	29	30	31	

SEPTEMBER 2024						
S	M	T	W	T	F	S
1	<u>2</u>	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOV. 27,28,29 THANKSGIVING RECESS

DEC. 19 End of Second Quarter
20 Teacher Workday
23 WINTER RECESS

JAN. 1-3 WINTER RECESS
6 Inservice
7 Classes Resume
7 Start of Third Quarter
20 No School

FEBRUARY 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	<u>10</u>	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

OCTOBER 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	(10)	<u>11•</u>	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEB, 10 No School

MAR. 13 End of Third Quarter
14 Inservice/Teacher Workday
17-21 SPRING RECESS
24 Start of Fourth Quarter

APR. 7 Inservice
21 No School

MAY 18 Graduation
22 Last Day for Students
23 Last Day for Teachers
26 Memorial Day

MARCH 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	(13)	<u>14•</u>	15
16	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	<u>27</u>	<u>28</u>	<u>29</u>	30

GRADING PERIOD

August – October 44 days
October – December 46 days
January – March 46 days
March – May 42 days

STUDENT CONTACT DAYS 178 DAYS

TOTAL CONTRACT DAYS 188 DAYS

APRIL 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	<u>7•</u>	8	9	10	11	12
13	14	15	16	17	18	19
20	<u>21</u>	22	23	24	25	26
27	<u>28</u>	29	30			

DECEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	(19)	<u>20*</u>	21
22	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	28
29	<u>30</u>	<u>31</u>				

LEGEND

— No School
* Teacher Workday
() End of Quarter
▪ Inservice/Teacher Workday (one half day each)
• Inservice

MAY 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	(22)	<u>23*</u>	24
25	26	27	28	29	30	31

VII. ACTION AGENDA

D. Modified Meeting Resolution

It is recommended that you approve the revised Resolution to Establish Regular Meeting Dates with the June 13, 2023 meeting date replaced with June 6, 2023 as presented.

RESOLUTION TO ESTABLISH REGULAR MEETING DATES

BE IT RESOLVED that pursuant to K.S.A. 72-8205, the Board of Education of Salina Unified School District No. 305, Saline County, Kansas by resolution duly adopted in regular meeting assembled this 14th day of February, 2023, establishes the following revised meeting schedule for regular Board of Education meetings to be held during the 2022-2023 school year:

Hour of commencing the meeting: 5:30 p.m.

Date and place of meeting:

Tuesday, July 12, 2022	District Offices - 1511 Gypsum
Tuesday, August 9, 2022	District Offices - 1511 Gypsum
Tuesday, September 13, 2022	District Offices - 1511 Gypsum
Tuesday, October 11, 2022	District Offices - 1511 Gypsum
Tuesday, November 8, 2022	District Offices - 1511 Gypsum
Tuesday, December 13, 2022	District Offices - 1511 Gypsum
Tuesday, January 10, 2023	District Offices - 1511 Gypsum
Tuesday, February 14, 2023	District Offices - 1511 Gypsum
Tuesday, March 21, 2023	District Offices - 1511 Gypsum
Tuesday, April 11, 2023	District Offices - 1511 Gypsum
Tuesday, May 9, 2023	District Offices - 1511 Gypsum
Tuesday, June 6, 2023	District Offices - 1511 Gypsum

If established meeting falls on a legal holiday or a holiday specified by the Board of Education, such regular meeting will be held on the day following, commencing at the same hour as detailed above; and

BE IT FURTHER RESOLVED, that the Board of Education may adjourn regular meeting to another time, date, and place.

President, Board of Education
Unified School District No. 305
Saline County, State of Kansas

Attest:

Clerk, Board of Education
Unified School District No. 305
Saline County, State of Kansas

VII. ACTION AGENDA

E. Board Policy

At the January 10, 2022 regular meeting during a worksession, the board reviewed policy revisions on first reading. After discussion, additional recommendations were made. Additional revisions noted in blue.

It is recommended that you approve the policy revisions as presented.

GAAB	Complaints of Discrimination	KASB Review This policy was revised and updated to clarify the process to be utilized by staff for complaints of certain types of discrimination (not based on sex or in student nutrition programs).
GCRF	Non-School Employment	KASB Review This policy was revised to add clarity as to when classified employees may be granted leave for non-school employment.
IDAB	Support Programs	KASB Review The provisions of this policy regarding dropout prevention and homebound instruction were revised for clarification and ease of use.
IFB	Classroom Displays	KASB Review This new policy is recommended to provide clarity and guidance to staff regarding appropriate classroom displays. Because classroom displays may reasonably be perceived as having the district's approval, they constitute government speech under the First Amendment, subject to control by the district. This policy would provide guidance regarding appropriate classroom displays.
JBE	Truancy	KASB Review The provision of this policy regarding application of truancy law for exceptional children was modified to reflect the statutory interpretation that exceptional children can still be reported as truant even though they are excluded from compulsory attendance law requirements applicable to general education students. K.S.A. 72-3120 states that, except for gifted students, any child who is determined to be an exceptional child under the provisions of the special education for exceptional children act is subject to the compulsory attendance requirements outlined in that act and is exempt from the compulsory attendance requirements outlined in K.S.A. 72-3120. K.S.A. 72-3421 requires the parent of each exceptional child to require such child to attend school to receive the special education and related services which are indicated on the child's IEP or to provide for such services privately.

<p>JBE Truancy (cont.)</p>	<p>K.S.A. 72-3121 requires districts to report students who are not attending school as required by law, and this statutory language does not specifically limit its application to students required to attend school under K.S.A. 72-3120.</p> <p>Therefore, the policy was revised to provide that exceptional students may still be reported as truant if not attending school as required under K.S.A. 72-3421.</p>
<p>JCE Complaints of Discrimination</p>	<p>KASB Review This policy was revised to add the complaint procedure to be utilized by students for complaints of certain types of discrimination (not including sex-based discrimination or discrimination in district nutrition programs). The title was also changed to remove 'or Harassment.'</p>
<p>JDD Suspension and Expulsion Procedures</p>	<p>KASB Review The provision of this policy regarding appeal hearings was revised to reflect the statutory language more clearly, specifically that a student discipline appeal hearing must be held within 20 days of the receipt of the notice of appeal.</p>
<p>KN Complaints</p>	<p>KASB Review This policy was revised to clearly outline the proper complaint procedures for general complaints. Language noted in red indicate language specific to our district (internal recommendations). The board chose Option 2 that was presented. That is the policy before the board for approval.</p>
<p>LED Wednesday Night Activities</p>	<p>KASB Review This policy was deleted to allow flexibility for districts to determine when school activities and events will be held. KASB's policy LED was titled Family Night. Our policy labeled it as Wednesday Night Activities.</p> <p>The board asked that this policy not be deleted.</p>

GAAB Complaints of Discrimination

GAAB

(See GAAC, GAACA, JDDC, JGEC, JGECA, KN and KNA)
(Certified/Classified Staff)

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation or harassment due to race, color, religion, sex, national origin, disability, age, or genetic information.

Except as otherwise provided in this policy and board policies GAAC, JGEC and KNA, any incident of discrimination in any form shall promptly be reported to an employee's immediate supervisor, the executive director of human resources or the superintendent for investigation and corrective action. Complaints against the superintendent should be addressed to the board of education. Any employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination.

The district does not discriminate against any individual on the basis of race, color, religion, sex, national origin, disability, age, or genetic information in the admission or access to or treatment or employment in the district's programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The executive director of human resources has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964 except discrimination on the basis of sex, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the Personal Responsibility Work Opportunity Reconciliation Act of 1996, and the Food Stamp Act of 1977, as amended. Inquiries regarding the non-discrimination policies should be addressed to:

Executive Director of Human Resources
1511 Gypsum
P.O. Box 797
Salina, KS 67402-0797
compliance.coordinator@usd305.com
785-309-4726

Complaints regarding alleged discrimination on the basis of sex, as prohibited by Title IX of the Education Amendments of 1972 and other federal and state laws regulating such discrimination and discriminatory harassment, shall be handled in accordance with the procedures outlined in board policies GAAC and JGEC and shall be directed to the Title IX Coordinator at:

Executive Director of Human Resources
1511 Gypsum
P.O. Box 797
Salina, KS 67402-0797
compliance.coordinator@usd305.com
785-309-4726

GAAB Complaints of Discrimination

GAAB-2

(See GAAC, GAACA, JDDC, JGEC, JGECA, KN and KNA)
(Certified/Classified Staff)

~~More information may be obtained on discrimination on the basis of sex by contacting the Title IX Coordinator.~~

~~Complaints alleging discrimination in child nutrition programs offered by the district shall be handled in accordance with the procedures outlined in board policy KNA. More information may be obtained on procedures for such complaint by contacting the district compliance coordinator.~~

Unless otherwise provided herein, complaints of discrimination will be resolved using the district's discrimination complaint procedures. (See KN)

~~The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or for making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.~~

Approved: ~~June 12, 2001~~

Revised: ~~December 8, 2009~~

Revised: ~~March 29, 2011~~

Revised: ~~March 13, 2012~~

Revised: ~~November 10, 2015~~

Revised: ~~November 12, 2019~~

Revised: ~~October 13, 2020~~

GAAB Complaints of Discrimination

GAAB

(See GAAC, GAACA, JDDC, JGEC, JGECA, KN and KNA)

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation and harassment due to race, color, national origin, religion, sex, age, genetic information, or disability.

Discrimination against any individuals on the basis of race, color, national origin, sex, disability, age, genetic information, or religion in the admission to, access to, treatment, or employment in the district's program and activities is prohibited. The executive director of human resources/legal services, 1511 Gypsum, P.O. Box 797, Salina, KS 67402-0797, compliance.coordinator@usd305.com, 785-309-4726 has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964 (with the exception of discrimination on the basis of sex), Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the Personal Responsibility Work Opportunity Reconciliation Act of 1996, and the Food Stamp Act of 1977, as amended.

Complaints regarding alleged discrimination on the basis of sex, as prohibited by Title IX of the Education Amendments of 1972 and other federal and state laws regulating such discrimination and discriminatory harassment, shall be handled in accordance with the procedures outlined in board policies GAAC and JGEC and shall be directed to the Title IX Coordinator at executive director of human resources/legal services, 1511 Gypsum, P.O. Box 797, Salina, KS 67402-0797, compliance.coordinator@usd305.com, 785-309-4726. More information may be obtained on discrimination on the basis of sex by contacting the Title IX coordinator.

Complaints alleging discrimination in child nutrition programs offered by the district shall be handled in accordance with the procedures outlined in board policy KNA, and more information may be obtained on procedures for filing such a complaint by contacting the district compliance coordinator.

Unless otherwise provided in board policy, general complaints, those not alleging acts of discrimination, will be resolved using the district's general complaint procedures in policy KN.

Any employee who engages in discriminatory, harassing, or retaliatory conduct shall be subject to disciplinary action, up to and including termination.

Except as otherwise provided in this policy and board policies GAAC, JGEC, and KNA, any incident of discrimination in any form shall promptly be reported to an employee's immediate supervisor, the building principal, or the district compliance coordinator for investigation and corrective action by the building or district compliance officer. Complaints alleging discriminatory and/or harassing conduct on the part of the superintendent shall be addressed to the board of education.

Except as otherwise provided in board policy regarding complaints of discrimination on the basis of sex or regarding child nutrition programs, complaints about discrimination, including complaints of harassment, will be resolved through the following complaint procedures.

GAAB Complaints of Discrimination

GAAB-2

(See GAAC, GAACA, JDDC, JGEC, JGECA, KN and KNA)

Informal Procedures

The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of such discrimination or harassment from a student, another employee, or any other individual shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the principal shall contact the complainant to determine if the resolution of the matter remains acceptable.

If the matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

Formal Complaint Procedures

- A formal complaint shall be filed in writing and contain the name and address of the person filing the complaint. The complaint shall briefly describe the alleged violation. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved through the informal procedures described herein, the building principal may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board may appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator, or another individual appointed by the board or the superintendent. The investigation shall be informal but thorough. The complainant and the respondent will be afforded an opportunity to submit written or oral evidence relevant to the complaint and to provide names of potential witnesses who may have useful information.
- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy shall be forwarded to the complainant and the respondent within 30 days after the filing of the complaint. If the investigator anticipates a determination will not be issued within 30 days after the filing of the complaint, the investigator shall provide written notification to the parties including an anticipated deadline for completion. In no event shall the issuance of the written determination be delayed longer than 10 days from the conclusion of the investigation.
 - If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.

GAAB Complaints of Discrimination

GAAB-3

(See GAAC, GAACA, JDDC, JGEC, JGECA, KN and KNA)

- If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and state law will be followed.
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.

Formal Complaint Appeal

- The complainant or respondent may appeal the determination of the complaint.
- Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board or the superintendent, or by the board itself.
- The request to appeal the resolution shall be made within 20 days after the date of the written determination of the complaint at the lower level.
- The appeal officer shall review the evidence gathered by the investigator at the lower level and the investigator's report and shall afford the complainant and the respondent an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed.
- The appeal officer will issue a determination of the complaint's validity on appeal and a description of its resolution within 30 days after the appeal is filed.

If it has been determined at any level that discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

Approved: June 12, 2001
Revised: December 8, 2009
Revised: March 29, 2011
Revised: March 13, 2012
Revised: November 10, 2015
Revised: November 12, 2019
Revised: October 13, 2020
Revised: _____

~~GCRF Non-School Employment (See GAG) _____ GCRF~~
(Classified Staff)

~~Classified employees shall not be excused during their regularly assigned time schedule to perform outside employment. Classified employees shall not engage in outside employment which interferes with their duties.~~

Approved: — January 20, 1982
Revised: — August 15, 1990
Revised: — June 12, 2001
Revised: — March 29, 2011

GCRF Non-School Employment

GCRF

Classified employees shall not be excused during their regularly scheduled duty day to perform outside employment unless, upon receipt of the employee's leave request, the supervisor determines:

- the requesting employee has adequate leave time available;
- the requesting employee's absence will not interfere with regular work operations; and
- the leave is approved prior to the requested leave being taken.

The supervisor may approve leave without pay for extraordinary circumstances.

Except as otherwise specified above, classified employees shall not engage in outside employment which interferes with their job duties or responsibilities.

Approved: January 20, 1982
Revised: August 15, 1990
Revised: June 12, 2001
Revised: March 29, 2011
Revised: _____

~~In addition to the basic programs approved by the board, the district shall provide student support programs. Support program information approved by the board shall be filed with the clerk and made available to staff as needed.~~

~~Drug Education~~

~~All students shall be made aware of the legal, social and health consequences of drug and alcohol use. Students shall be instructed on effective techniques for resisting peer pressure to use illicit drugs or alcohol. Students shall be informed that the use of illicit drugs and the unlawful possession and use of alcohol is both wrong and harmful.~~

~~The board's comprehensive drug and alcohol abuse and prevention program shall be included as part of the district's curriculum. The curriculum at each grade level shall be age appropriate and developmentally based.~~

~~A student who voluntarily seeks assistance, advice or counseling from school personnel regarding drugs or drug abuse shall not be disciplined by school authorities solely on the basis of seeking assistance.~~

~~Student Mental Health~~

~~The superintendent shall develop and implement a student mental health awareness program. If professionals necessary to carry out this program are not available within the school system, the superintendent shall identify community or area mental health agencies able to provide the necessary assistance and seek to establish a continuing cooperative relationship with the appropriate agencies.~~

~~Dropout Prevention~~

~~The district will have programs to prevent students from dropping out of school or to encourage dropouts to return to school.~~

~~At-Risk Students~~

~~The superintendent shall be responsible for developing programs for identifying and working with at risk students.~~

~~Guidance~~

~~The guidance program shall be organized to meet the needs, interests and abilities of all students.~~

~~Counselor(s) shall perform guidance services consistent with district philosophy, job descriptions and board policies.~~

~~The major emphasis of the USD 305 school guidance and counseling program is to aid in the successful development of the whole student. Guidance is directed towards enhancing students' feeling of self-worth, improving their skills in making effective decisions, assisting students in the formation of adequate interpersonal relationships, increasing understanding of educational opportunities and career options, and helping students utilize their potential in order to be successful in school and in life which includes becoming a contributing member of a multicultural society. The thrust of the program is developmental and preventive with remedial and crisis-oriented guidance and counseling as needed.~~

A comprehensive guidance and counseling program is an integral part of the education program and is available to all students. It includes the cooperative effort of counselors, teachers, administrators, support staff, parents and community.

Homebound Instruction

If a child is unable to attend school because of lengthy illness or injury, homebound instruction may be provided if the parent makes the request for homebound instruction and the family physician recommends homebound instruction in writing.

All homebound education programs are under the immediate supervision of the executive director of special education. All referrals should be made to the executive director by the building principals.

Approved: — November 6, 1991

Revised: — June 12, 2001

Revised: — April 26, 2011

IDAB Support Programs

IDAB

(See IC and LDD)

Support program information approved by the board shall be filed with the clerk and made available to staff as needed.

Drug Education

All students shall be made aware of the legal, social and health consequences of drug and alcohol use. Students shall be instructed on effective techniques for resisting peer pressure to use illicit drugs or alcohol. Students shall be informed that the use of illicit drugs and the unlawful possession and use of alcohol is both wrong and harmful.

The board's comprehensive drug and alcohol abuse and prevention program shall be included as part of the district's curriculum. The curriculum at each grade level shall be age-appropriate and developmentally based.

A student who voluntarily seeks assistance, advice or counseling from school personnel regarding drugs or drug abuse shall not be disciplined by school authorities because the student sought assistance.

Student Mental Health

The superintendent may develop and implement a student mental health awareness program. The superintendent shall identify community or area mental health agencies able to provide assistance.

Dropout Prevention

The superintendent may develop and implement programs to prevent students from dropping out of school or to encourage dropouts to return to school.

The staff shall incorporate the philosophy and goals of this policy into the schools' programs.

At-Risk Students

The superintendent shall be responsible for developing a program for identifying and working with at-risk students.

Guidance

The guidance program shall be organized to serve all students.

Counselor(s) shall provide guidance services consistent with district philosophy, job descriptions and board policies.

Homebound Instruction

Homebound instruction may be provided to a student as deemed necessary by the superintendent or by the student's Individualized Education Program (IEP) team or Section 504 team.

Approved: November 6, 1991

Revised: June 12, 2001

Revised: April 26, 2011

Revised: _____

IFB **Classroom Displays**

IFB

(See IKD, IKDA and KN)

Materials displayed in and around a classroom are generally considered instructional materials and must comply with board policy. They may be selected by the classroom teacher but should be grade-level appropriate and align with the subject-matter being taught. Materials or displays not meeting these criteria are subject to removal by the principal.

Classrooms are not public forums for the display or distribution of political, religious, or personal viewpoints. Employees may not use classrooms for the posting or display of materials to promote or convey a political, religious, or personal message.

This policy does not require a principal to remove photos, decorations, or other personal items from a teacher's desk or surrounding area as long as the items do not disrupt the learning process.

Approved: _____

~~(See AEB, IDCE, JBD and JQ)~~

~~Unless reporting would violate the terms of any memorandum of understanding between the district and the authority to which reports would be made, the superintendent shall report students who are inexcusably absent from school to the appropriate authority.~~

~~Truancy is defined as any three consecutive unexcused absences, any five unexcused absences in a semester, or seven unexcused absences in a school year, whichever comes first. Truancy shall not apply to students who have attained a high school diploma, a general educational development credential, or a high school equivalency credential or any child who is determined to be an exceptional child, except for an exceptional child who is determined to be a gifted child, under the provisions of the special education for exceptional children act. Exceptions also exist for students attending the Kansas academy of mathematics and science and for students who are part of a recognized church or religious denomination objecting to a regular public high school education under circumstances specified in state law.~~

~~For truancy purposes, being enrolled and continuously attending a public school; a private, denominational, or parochial school taught by a competent instructor for a period of time which is substantially equivalent to the period of time public school is maintained in the school district in which the private, denominational, or parochial school is located; or a combination of attendance in both a public school and a private, denominational, or parochial school may satisfy compulsory attendance requirements. School year means the period from July 1 to June 30. Students who are absent without a valid excuse for a significant part of any school day shall be given an unexcused absence for truancy accounting purposes considered truant.~~

~~Prior to reporting to either the Department for Children and Families (if the student is under 13) or the county or district attorney (if the student is 13 or more years of age but less than 18 years of age), a letter shall be sent to the student's parent(s) or guardian notifying them that the student's failure to attend school without a valid excuse shall result in the student being reported truant.~~

Waiver of Compulsory Attendance Requirements

~~Students 16 or 17 years of age may be exempt from compulsory attendance regulations if:~~

- ~~• the student is regularly enrolled in and attending a program recognized by the board as an approved alternative educational program;~~
- ~~• the parent(s) or person acting as parent provides written consent to allow the student to be exempt from the compulsory attendance requirement and the student and the student's parent or person acting as parent attend the counseling session required by law and signs the appropriate consent and waiver form;~~
- ~~• the student is not subject to truancy law in accordance with law or this policy;~~
- ~~• the child is regularly enrolled and continuously attending school as required by law and is concurrently enrolled in a postsecondary educational institution; or~~
- ~~• the student is exempt from compulsory attendance requirements pursuant to a court order.~~

Involvement of Law Enforcement

~~Law enforcement officers may return truant children to the school where the child is enrolled, to the child's parent or guardian, or to another location designated by the board to address truancy issues.~~

Reporting to Parents

~~If a truant child is returned to school by a law enforcement official, the principal shall notify the parent/guardian.~~

Dual Enrollment Students

~~Eligible students who are enrolled in a board-approved dual enrollment program shall not be considered truant for the hours during the school day they attend classes at a regent's university, community college, technical college, vocational educational school, or Washburn University.~~

Approved: ~~June 12, 2001~~

Revised: ~~May 27, 2003~~

Revised: ~~January 25, 2005~~

Revised: ~~October 24, 2006~~

Revised: ~~June 14, 2011~~

Revised: ~~November 13, 2012~~

Revised: ~~November 8, 2016~~

Revised: ~~July 12, 2022~~

(See AEB, IDCE, JBD and JQ)

Unless reporting would violate the terms of any memorandum of understanding between the district and the authority to which reports would be made, the superintendent shall report students who are inexcusably absent from school to the appropriate authority.

Truancy is defined as any three consecutive unexcused absences, any five unexcused absences in a semester, or seven unexcused absences in a school year, whichever comes first. Truancy shall not apply to students who have attained a high school diploma, a general educational development credential, or a high school equivalency credential. Exceptions also exist for students attending the Kansas academy of mathematics and science and for students who are part of a recognized church or religious denomination objecting to a regular public high school education under circumstances specified in state law.

For truancy purposes, being enrolled and continuously attending a public school; a private, denominational, or parochial school taught by a competent instructor for a period of time which is substantially equivalent to the period of time public school is maintained in the school district in which the private, denominational, or parochial school is located; or a combination of attendance in both a public school and a private, denominational, or parochial school may satisfy compulsory attendance requirements. School year means the period from July 1 to June 30. Students who are absent without a valid excuse for a significant part of any school day shall be given an unexcused absence for truancy accounting purposes considered truant.

Prior to reporting to either the Department for Children and Families (if the student is under 13) or the county or district attorney (if the student is 13 or more years of age but less than 18 years of age), a letter shall be sent to the student's parent(s) or guardian notifying them that the student's failure to attend school without a valid excuse shall result in the student being reported truant.

Waiver of Compulsory Attendance Requirements

Students 16 or 17 years of age may be exempt from compulsory attendance regulations if:

- the student is regularly enrolled in and attending a program recognized by the board as an approved alternative educational program;
- the parent(s) or person acting as parent provides written consent to allow the student to be exempt from the compulsory attendance requirement and the student and the student's parent or person acting as parent attend the counseling session required by law and signs the appropriate consent and waiver form;
- the student is not subject to truancy law in accordance with law or this policy;
- the child is regularly enrolled and continuously attending school as required by law and is concurrently enrolled in a postsecondary educational institution; or
- the student is exempt from compulsory attendance requirements pursuant to a court order.

Involvement of Law Enforcement

Law enforcement officers may return truant children to the school where the child is enrolled, to the child's parent or guardian, or to another location designated by the board to address truancy issues.

Reporting to Parents

If a truant child is returned to school by a law enforcement official, the principal shall notify the parent or guardian.

Dual Enrollment Students

Eligible students who are enrolled in a board-approved dual enrollment program shall not be considered truant for the hours during the school day they attend classes at a regent's university, community college, technical college, vocational educational school, or Washburn University.

Approved: June 12, 2001
Revised: May 27, 2003
Revised: January 25, 2005
Revised: October 24, 2006
Revised: June 14, 2011
Revised: November 13, 2012
Revised: November 8, 2016
Revised: July 12, 2022
Revised: _____

Complaints About Discrimination

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation, or harassment due to race, color, religion, sex, age, national origin, or disability.

Any incident of discrimination including acts of harassment shall promptly be reported for investigation and corrective action by the building principal or district compliance coordinator. Any student or employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination from employment or expulsion from school.

The district does not discriminate against any student on the basis of race, color, national origin, sex, disability, or religion in the admission or access to or treatment in the district's programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The executive director of human resources has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and The Americans with Disabilities Act of 1990. Inquiries regarding the non-discrimination policies should be addressed to:

Executive Director of Human Resources
1511 Gypsum
P.O. Box 797
Salina, KS 67402-0797
785-309-4726

Any student who believes that he or she has been discriminated against may file a complaint with the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the report shall be made to the district compliance coordinator. Any student complaint of discrimination shall be resolved under the district's discrimination complaint procedures. (See KN)

The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation proceeding, or hearing.

Approved: — June 12, 2001
Revised: — June 14, 2011
Revised: — March 13, 2012
Revised: — November 10, 2015

Grievance Procedures

Declaration of Purpose

The purpose of this procedure is to secure at the lowest possible administrative level an equitable solution to the alleged discrimination grievance of a student in the district.

Definitions

A grievance is a claim by a student that he or she is being excluded from participating in or is being denied the benefits of any education program or activity. The aggrieved party shall mean any student or students who file a claim.

Procedures

All allegations shall be in writing and shall include the name of the aggrieved party, the time and place where the alleged condition or event constituting the grievance existed, the party responsible for causing said condition or event, if known to the aggrieved party, a general statement of the nature of the grievance, and the redress sought by the aggrieved party.

The written statement shall be in the hands of the designated employee within ten school days of the alleged occurrence of the grievance.

The designated employee shall investigate the claim and within three school days of receipt of the claim notify the aggrieved party of the time and place of a conference between the designated employee and the aggrieved party. The purpose of the conference is to settle the grievance by means of an informal process. This process is referred to as the first step.

If the grievance is not resolved informally at the first step, the aggrieved party will notify the designated employee within five school days after the initial conference. This written notification should state that the aggrieved party requests a formal hearing.

Within five school days of receipt of the written request from the aggrieved party, the designated employee will notify the aggrieved party of the time and location for a formal hearing. The date of the next hearing may not be more than 15 school days following receipt of the request for a hearing from the aggrieved party.

Procedures (See KN—Informal Discrimination/Harassment Procedures)

Notice of the time and place of the hearing shall be given to the aggrieved party, the board and all persons specifically designated in the alleged claim.

At the hearing, the aggrieved party, his or her legal parents and legal counsel if one is desired, shall be entitled to be present. The person(s) designated in the claim as being in noncompliance, a board representative, and any other interested party, together with their legal counsel, if desired, may be entitled to be present.

The hearing shall dispense with technical rules of evidence. Either party may present all evidence deemed necessary, whether documentary or oral. At the request of either party, witnesses may be sworn in to testify under oath. All evidence shall be open to examination by all parties and all witnesses subject to cross examination if desired.

The designated employee shall render a decision including any recommendation which may be appropriate to the board for its appropriate action. This decision and/or recommendation will be based on evidence, testimony, arguments, and statements as a result of the formal hearing.

~~The aggrieved party and the board will be given written notice of the action taken within five days on the conclusion of the hearing.~~

Approved: ~~June 12, 2001~~

Revised: ~~June 14, 2011~~

Reviewed: ~~March 13, 2012~~

Reviewed: ~~November 10, 2015~~

JCE Complaints of Discrimination

(See JDDC, JGEC, JGECA, KN and KNA)

JCE

Complaints About Discrimination

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation, and harassment due to race, color, religion, sex, age, national origin, or disability.

Discrimination against any student on the basis of race, color, national origin, sex, disability, or religion in the admission or access to, or treatment in the district's programs and activities is prohibited. The executive director of human resources/legal services, 1511 Gypsum, P.O. Box 797, Salina, KS 67402-0797, compliance.coordinator@usd305.com, 785-309-4726 has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

Any incident of discrimination, including acts of harassment, shall promptly be reported for investigation and corrective action by the building principal or district compliance coordinator. Any student or employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination from employment or expulsion from school.

Any perceived incident of discrimination in any form shall be promptly reported to the building principal, another administrator, the counselor, another certified staff member, or the district compliance coordinator for investigation and corrective action by the building or district compliance officer. Any school employee who receives a complaint of discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the report shall be made to the district compliance coordinator. Complaints alleging discriminatory and/or harassing conduct on the part of the superintendent shall be addressed to the board of education. Any general student complaint, not alleging an act of discrimination, shall be resolved under the district's general complaint procedures in policy KN.

Except as otherwise provided in this policy or board policies GAAC, JGEC, or KNA regarding complaints of discrimination on the basis of sex or regarding child nutrition programs, complaints about discrimination, including complaints of harassment, will be resolved through the following complaint procedures.

Informal Procedures

The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of such discrimination or harassment from a student, another employee, or any other individual shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the principal shall contact the complainant to determine if the resolution of the matter remains acceptable.

(See JDDC, JGEC, JGECA, KN and KNA)

If the matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

Formal Complaint Procedures

- A formal complaint shall be filed in writing and contain the name and address of the person filing the complaint. The complaint shall briefly describe the alleged violation. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved through the informal procedures described herein, the building principal may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board may appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator, or another individual appointed by the board or the superintendent. The investigation shall be informal but thorough. The complainant and the respondent will be afforded an opportunity to submit written or oral evidence relevant to the complaint and to provide names of potential witnesses who may have useful information.
- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy forwarded to the complainant and the respondent within 30 days after the filing of the complaint. If the investigator anticipates a determination will not be issued within 30 days after the filing of the complaint, the investigator shall provide written notification to the parties including an anticipated deadline for completion. In no event, shall the issuance of the written determination be delayed longer than 10 days from the conclusion of the investigation.
 - If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.
 - If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and state law will be followed.
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.

Formal Complaint Appeal

- The complainant or respondent may appeal the determination of the complaint.
- Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board or the superintendent, or by the board itself.
- The request to appeal the resolution shall be made within 20 days after the date of the written determination of the complaint at the lower level.
- The appeal officer shall review the evidence gathered by the investigator at the lower level and the investigator's report and shall afford the complainant and the respondent an

(See JDDC, JGEC, JGECA, KN and KNA)

opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed.

- The appeal officer will issue a written determination of the complaint's validity on appeal and a description of its resolution within 30 days after the appeal is filed.

The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation proceeding, or hearing.

Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education or the Kansas Human Rights Commission.

Approved: June 12, 2001

Revised: June 14, 2011

Revised: March 13, 2012

Revised: November 10, 2015

Revised: _____

~~JDD~~ Suspension and Expulsion Procedures ~~JDD~~
(See AEB, EBC, IHEA, JBD, JCDBB, JDC, JDCA, JDBB, JHCAA)

~~Except as limited by Section 504 or the Individuals with Disabilities Education Act (“IDEA”), a student may be suspended or expelled, for reasons set forth in Kansas law. Any student who is suspended for a period of more than 10 days or expelled shall receive a copy of the current suspension and expulsion law and this policy. Suspension/expulsion hearings shall be conducted by the superintendent or other certificated employee, or committee of certificated employees of the school in which the pupil is enrolled, or by any other hearing officer appointed by the board.~~

Reasons for Suspension or Expulsion

~~Students may be suspended or expelled for one or more of the following reasons:~~

- ~~• willful violation of any published, adopted student conduct regulation;~~
- ~~• conduct which substantially disrupts, impedes, or interferes with school operation;~~
- ~~• conduct which endangers the safety or substantially impinges on or invades the rights of others;~~
- ~~• conduct which constitutes the commission of a felony;~~
- ~~• conduct at school, on school property, or at a school supervised activity which constitutes the commission of a misdemeanor;~~
- ~~• disobedience of an order of a school authority if the disobedience results in disorder, disruption or interference with school operation; and~~
- ~~• possession of a weapon at school, on school property or at a school sponsored event.~~

Short Term Suspension

~~Except in an emergency, a short term suspension (not exceeding 10 school days) must be preceded by oral or written notice of the charges to the student and an informal hearing. If a hearing is not held prior to the suspension, an informal hearing shall be provided no later than 72 hours after imposition of a short term suspension.~~

~~Written notice of any short term suspension shall be delivered to the student’s parent or guardian within 24 hours after the suspension has been imposed. Short term suspension hearings may be conducted by any person designated in policy as having the authority to suspend.~~

~~At the informal suspension hearing, the student shall have the right to be present and to be notified of the charges and the basis for the accusation. The student shall have the right to make statements in his/her defense after receiving notice of the charges.~~

Long Term Suspension or Expulsion

~~Before a student is subject to long term suspension (not to exceed 90 school days) or expulsion (not to exceed 186 school days or one calendar year for certain weapon and/or destructive device violations), a hearing shall be conducted by a hearing officer who has been authorized by the board. Formal hearings shall be conducted according to procedures outlined in current Kansas law, and:~~

- ~~• the student and parents/guardians shall be given written notice of the time, date and place of the hearing;~~
- ~~• the notice shall include copies of the suspension/expulsion law and appropriate board policies, regulations and handbooks;~~
- ~~• the hearing may be conducted by a certificated employee or committee of certified employees authorized by the board, the chief administrative officer, or other certified~~

- employee of the district in which the student is enrolled, or by an officer appointed by the board;
- expulsion hearings for weapons violations shall be conducted in compliance with Kansas law by persons appointed by the board;
- findings required by law shall be prepared by the person or committee conducting the hearing;
- a record of the hearing shall be available to students and parents or guardians according to Kansas law; and
- written notice of the result of the hearing shall be given to the pupil and to parents and guardians within 24 hours after determination of such result.

Rules Which Apply in all Cases When a Student May be Suspended or Expelled

- Refusal or failure of the student and/or the student's parents to attend the hearing shall result in a waiver of the student's opportunity for the hearing.
- A student suspended for more than 10 school days or expelled from school shall be provided with information concerning services or programs offered by public and private agencies which provide services to improve the student's attitude and behavior.
- A student who has been suspended or expelled shall be notified of the day the student can return to school.
- If the suspension or expulsion is not related to a weapons violation, the principal may establish appropriate requirements relating to the student's future behavior at school and may place the student on probation. (See JDC)
- If the expulsion is related to a weapons violation, the superintendent may establish appropriate requirements relating to the student's future behavior at school and may place the student on probation if the student is allowed to return. (See EBC, JCDBB and JDC)
- The days a student is suspended or expelled are not subject to the compulsory attendance law.
- During the time a student is suspended or expelled from school, the student may not be on school property or in any school building without the permission of the principal or attend any school activity as a spectator, participant or observer.

A student over the age of 18 or the parents or guardians of a student who is suspended for more than 10 days or expelled from school may appeal to the board within 10 calendar days of receiving written notice of the hearing results.

When a suspension is imposed during the school day, the student shall not be removed from school until a parent or guardian has been notified. If a parent or guardian cannot be notified during regular school hours, the student shall remain at school until the regular dismissal time.

Student Rights During a Long Term Suspension/Expulsion Hearing

The student shall have the right

- to counsel of his/her own choice,
- to have a parent or guardian present,
- to hear or read a full report of testimony of witnesses,
- to confront and cross examine witnesses who appear in person at the hearing,

- ~~to present his or her own witnesses;~~
- ~~to testify in his or her own behalf and to give reasons for his or her conduct;~~
- ~~to have an orderly hearing, and~~
- ~~to receive a fair and impartial decision based on substantial evidence.~~

Appeal to the Board

The following conditions shall apply if a student who is age 18 or older or the student's parent or guardian files a written appeal of a suspension or expulsion:

- ~~written notice of the appeal shall be filed with the clerk within 10 calendar days of the hearing;~~
- ~~the board shall schedule an appeal with the board or a hearing officer appointed by the board within 20 calendar days;~~
- ~~the student and the student's parent or guardian shall be notified in writing of the time and place of the appeal at least five calendar days before the hearing;~~
- ~~the hearing shall be conducted as a formal hearing using rules similar to those noted earlier for expulsion hearings;~~
- ~~the board shall record the hearing; and~~
- ~~the board shall render a final decision no later than the next regularly scheduled board meeting after the conclusion of the appeal hearing.~~

Approved: ~~December 4, 1991~~

Revised: ~~April 11, 1995~~

Revised: ~~June 12, 2001~~

Revised: ~~October 24, 2006~~

Revised: ~~June 14, 2011~~

Revised: ~~October 14, 2014~~

Reviewed: ~~November 10, 2015~~

Revised: ~~November 8, 2016~~

Revised: ~~August 10, 2021~~

JDD Suspension and Expulsion Procedures

JDD

(See AEB, EBC, IHEA, JBD, JCDBB, JDC, JDCA, JDBB, JDDC, and JHCAA)

Except as limited by Section 504 or the Individuals with Disabilities Education Act (“IDEA”), a student may be suspended or expelled, for reasons set forth in Kansas law. Any student who is suspended for a period of more than 10 days or expelled shall receive a copy of the current suspension and expulsion law and this policy. Suspension/expulsion hearings shall be conducted by the superintendent or other certificated employee, or committee of certificated employees of the school in which the pupil is enrolled, or by any other hearing officer appointed by the board.

Reasons for Suspension or Expulsion

Students may be suspended or expelled for one or more of the following reasons:

- willful violation of any published, adopted student conduct regulation;
- conduct which substantially disrupts, impedes, or interferes with school operation;
- conduct which endangers the safety or substantially impinges on or invades the rights of others;
- conduct which constitutes the commission of a felony;
- conduct at school, on school property, or at a school supervised activity which constitutes the commission of a misdemeanor;
- disobedience of an order of a school authority if the disobedience results in disorder, disruption or interference with school operation; and
- possession of a weapon at school, on school property or at a school-sponsored event.

Short-Term Suspension

Except in an emergency, a short-term suspension (not exceeding 10 school days) must be preceded by oral or written notice of the charges to the student and an informal hearing. If a hearing is not held prior to the suspension, an informal hearing shall be provided no later than 72 hours after imposition of a short-term suspension.

Written notice of any short-term suspension shall be delivered to the student’s parent or guardian within 24 hours after the suspension has been imposed. Short-term suspension hearings may be conducted by any person designated in policy as having the authority to suspend.

At the informal suspension hearing, the student shall have the right to be present and to be notified of the charges and the basis for the accusation. The student shall have the right to make statements in his/her defense after receiving notice of the charges.

Long-Term Suspension or Expulsion

Before a student is subject to long-term suspension (not to exceed 90 school days) or expulsion (not to exceed 186 school days or one calendar year for certain weapon and/or destructive device violations), a hearing shall be conducted by a hearing officer who has been authorized by the board. Formal hearings shall be conducted according to procedures outlined in current Kansas law, and:

- the student and parents/guardians shall be given written notice of the time, date and place of the hearing;
- the notice shall include copies of the suspension/expulsion law and appropriate board policies, regulations and handbooks;

JDD Suspension and Expulsion Procedures

JDD-2

(See AEB, EBC, IHEA, JBD, JCDBB, JDC, JDCA, JDBB, JDDC, and JHCAA)

- the hearing may be conducted by either a certified employee or committee of certified employees authorized by the board, the chief administrative officer, or other certified employee of the district in which the student is enrolled, or by an officer appointed by the board;
- expulsion hearings for weapons violations shall be conducted in compliance with Kansas law by persons appointed by the board;
- findings required by law shall be prepared by the person or committee conducting the hearing;
- a record of the hearing shall be available to students and parents or guardians according to Kansas law; and
- written notice of the result of the hearing shall be given to the pupil and to parents and guardians within 24 hours after determination of such result.

Rules Which Apply in all Cases When a Student May be Suspended or Expelled

- Refusal or failure of the student and/or the student's parents or guardians to attend the hearing shall result in a waiver of the student's opportunity for the hearing.
- A student suspended for more than 10 school days or expelled from school shall be provided with information concerning services or programs offered by public and private agencies which provide services to improve the student's attitude and behavior.
- A student who has been suspended or expelled shall be notified of the day the student can return to school.
- If the suspension or expulsion is not related to a weapons violation, the principal may establish appropriate requirements relating to the student's future behavior at school and may place the student on probation. (See JDC)
- If the expulsion is related to a weapons violation, the superintendent may establish appropriate requirements relating to the student's future behavior at school and may place the student on probation if the student is allowed to return. (See EBC, JCDBB and JDC)
- The days a student is suspended or expelled are not subject to the compulsory attendance law.
- During the time a student is suspended or expelled from school, the student may not be on school property or in any school building without the permission of the principal or attend any school activity as a spectator, participant or observer.

A student over the age of 18 or the parents or guardians of a student who is suspended for more than 10 days or expelled from school may appeal to the board within 10 calendar days of receiving written notice of the hearing results.

When a suspension is imposed during the school day, the student shall not be removed from school until a parent or guardian has been notified. If a parent or guardian cannot be notified during regular school hours, the student shall remain at school until the regular dismissal time.

Student Rights During a Long-Term Suspension/Expulsion Hearing

The student shall have the right

- to counsel of his/her own choice,
- to have a parent or guardian present,

- to hear or read a full report of testimony of witnesses,
- to confront and cross-examine witnesses who appear in person at the hearing,
- to present his or her own witnesses,
- to testify in his or her own behalf and to give reasons for his or her conduct,
- to have an orderly hearing, and
- to receive a fair and impartial decision based on substantial evidence.

Appeal to the Board

The following conditions shall apply if a student who is age 18 or older or the student's parent or guardian files a written appeal of a suspension or expulsion:

- written notice of the appeal shall be filed with the clerk within 10 calendar days of receiving the results of the hearing;
- the board or hearing officer appointed by the board shall hear the appeal within 20 calendar days after the notice of appeal is filed;
- the student and the student's parent or guardian shall be notified in writing of the time and place of the appeal at least five calendar days before the hearing;
- the hearing shall be conducted as a formal hearing using rules similar to those noted earlier for expulsion hearings;
- the board shall record the hearing; and
- the board shall render a final decision no later than the next regularly scheduled board meeting after the conclusion of the appeal hearing.

Approved: December 4, 1991
Revised: April 11, 1995
Revised: June 12, 2001
Revised: October 24, 2006
Revised: June 14, 2011
Revised: October 14, 2014
Reviewed: November 10, 2015
Revised: November 8, 2016
Revised: August 10, 2021
Revised: _____

KN Complaints

KN

(See BCBI, GAAB, GAAC, GAACA, GAAF, IF, IKD, JCE, JGEC, JGECA & KNA)

The board encourages all complaints regarding the district to be resolved at the lowest possible administrative level. Whenever a complaint is made directly to the board as a whole or to a board member as an individual, it will be referred to the administration for study and possible resolution.

The district does not discriminate against any individual on the basis of race, color, national origin, sex, disability, age, or religion in the admission or access to, or treatment or employment in the district's programs and activities and provides equal access to the Boy Scouts and other designated youth groups. Harassment of an individual on any of these grounds is also prohibited. The executive director of human resources has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964 regarding discrimination on the basis of sex, Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the Personal Responsibility Work Opportunity Reconciliation Act of 1996, and the Food Stamp Act of 1977, as amended. Inquiries regarding nondiscrimination policies and the rights provided thereunder should be addressed to:

Executive Director of Human Resources
1511 Gypsum
P.O. Box 797
Salina, KS 67402-0797
compliance.coordinator@usd305.com
785-309-4726

Approved: February 18, 1987
Revised: September 2, 1992
Revised: June 12, 2001
Revised: December 8, 2009
Reviewed: July 12, 2011
Revised: March 13, 2012
Revised: October 8, 2013
Reviewed: November 10, 2015
Revised: October 13, 2020

KN-R Complaints

KN-R

Complaints About Discrimination or Discriminatory Harassment

Complaints of discrimination or discriminatory harassment by an employee, excluding complaints regarding discrimination or harassment on the basis of sex or in child nutrition programs, should be addressed to the employee's supervisor, the building principal, or the district compliance coordinator. Such complaints by a student should be addressed to the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district's compliance coordinator. Complaints by any other person alleging such discrimination should

be addressed to the building principal or the district compliance coordinator. Except as otherwise provided in this policy regarding complaints of discrimination on the basis of sex or regarding child nutrition programs, complaints about discrimination, including complaints of harassment, will be resolved through the following complaint procedures:

Informal Discrimination/Harassment Procedures

The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of such discrimination or harassment from a student, another employee or any other individual shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint, and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the building principal shall contact the complainant to determine if the resolution of the matter remains acceptable. If the matter is not resolved to the satisfaction of the individual in the meeting with the building principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

If such discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participation in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation proceeding, or hearing.

Formal Discrimination/Harassment Complaint Procedures

A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. If an individual does not wish to file a written complaint and the matter has not been adequately resolved, the building principal may initiate the complaint.

A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.

If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board shall appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the district compliance coordinator or another individual appointed by the board. The investigation shall be informal but thorough. All interested persons, including the complainant and the person against whom the complaint is lodged, will be afforded an opportunity to submit written or oral evidence relevant to the complaint.

A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy forwarded to the complainant and the accused no later than 30 days after the filing of the complaint.

~~If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.~~

~~If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and state law will be followed.~~

~~Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.~~

~~The complainant may appeal the determination of the complaint. Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board, or by the board itself as determined by the board. The request to appeal the resolution shall be made within 20 days after the date of the written resolution of the complaint at the lower level. The appeal officer shall review the evidence gathered by the investigator and the investigator's report, and shall afford the complainant and the person against whom the complaint is filed an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed. The appeal officer will issue a written determination of the complaint's validity and a description of its resolution within 30 days after the appeal is filed.~~

~~If discrimination or harassment has occurred, the district will take prompt remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.~~

~~Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.~~

Complaints About Discrimination on the Basis of Sex

~~Complaints regarding alleged discrimination on the basis of sex, as prohibited by Title IX of the Education Amendments of 1972 and other federal and state laws regulating such discrimination and discriminatory harassment, shall be handled in accordance with procedures outlined in board policies GAAC and JGEC and shall be directed to the Title IX Coordinator at:~~

~~Executive Director of Human Resources
1511 Gypsum
P.O. Box 797
Salina, KS 67402-0797
compliance.coordinator@usd305.com
785-309-4726~~

Complaints Concerning Child Nutrition Programs

~~Complaints alleging discrimination in child nutrition programs offered by the district shall be handled in accordance with the procedures outlined in board policy KNA.~~

Complaints About Policy, Curriculum, Instructional Materials, Facilities, Services,
Personnel

The superintendent shall report any unresolved complaints to the board as necessary.

Complaints About Emergency Safety Intervention Use

Complaints concerning the use of emergency safety interventions by district staff shall be addressed in accordance with the local dispute resolution process outlined in board policy.

Approved: — February 18, 1987

Revised: — September 2, 1992

Revised: — June 12, 2001

Revised: — December 8, 2009

Reviewed: — July 12, 2011

Reviewed: — March 13, 2012

Revised: — October 8, 2013

Revised: — November 10, 2015

Revised: — October 13, 2020

KN Complaints

KN

(See BCBI, GAAB, GAAC, GAACA, GAAF, IF, IKD, JCE, JGEC, JGECA & KNA)

General Complaints

The board encourages all complaints regarding the district to be resolved at the lowest possible administrative level. If the investigation and determination procedures of a complaint are not regulated in another board policy or the negotiated agreement, as applicable, it will be designated a general complaint subject to processing under this policy. Whenever a general complaint is made directly to the board as a whole or to a board member as an individual, it will be referred to the administration for study and possible resolution.

Informal Procedures

The building principal shall attempt to resolve general complaints in an informal manner at the building level. Any school employee who receives a general complaint shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the principal shall contact the complainant to determine if the resolution of the matter remains acceptable.

If the matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

Formal Complaint Procedures

- A formal complaint shall be filed in writing and contain the name and address of the person filing the complaint. The complaint shall briefly describe the alleged violation. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved through the informal procedures of this policy, the building principal may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board may appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator, or another individual appointed by the board or the superintendent. The investigation shall be informal but thorough. The complainant and the respondent will be afforded an opportunity to submit written or oral evidence relevant to the complaint and to provide names of potential witnesses who may have useful information.
- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy will be forwarded to the complainant and the respondent within 30 days after the filing of the complaint. If the investigator anticipates a determination will not be issued within 30 days after the filing of the complaint, the investigator shall provide written notification to the parties including an anticipated deadline

KN Complaints

KN-2

(See BCBI, GAAB, GAAC, GAACA, GAAF, IF, IKD, JCE, JGEC, JGECA & KNA)

for completion. In no event shall the issuance of the written determination be delayed longer than 10 days from the conclusion of the investigation.

- If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.
- If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable), and state law will be followed.
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.
- The complainant or respondent may appeal the determination of the complaint. Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board or superintendent, or by the board itself. The request to appeal the resolution shall be made within 20 days after the date of the written resolution of the complaint at the lower level. The appeal officer shall review the evidence gathered by the investigator at the lower level and the investigator's report and shall afford the complainant and the respondent an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed. The appeal officer will issue a written determination of the complaint's validity on appeal and a description of its resolution within 30 days after the appeal is filed.
- Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

If it has been determined at any level that a violation of board policy or school rules occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Complaints About Discrimination on the Basis of Sex

Complaints regarding alleged discrimination on the basis of sex, as prohibited by Title IX of the Education Amendments of 1972 and other federal and state laws regulating such discrimination and discriminatory harassment, shall be handled in accordance with procedures outlined in board policies GAAC, for staff, and JGEC, for students, and shall be directed to the Title IX Coordinator, the executive director of human resources/legal services, 1511 Gypsum, P.O. Box 797, Salina, KS 67402-0797, compliance.coordinator@usd305.com, 785-309-4726.

Complaints About Discrimination or Discriminatory Harassment Not on the Basis of Sex

Discrimination against any individual on the basis of race, color, national origin, sex, disability, age, genetic information, or religion in the admission to, access to, treatment, or employment in the district's programs and activities is prohibited. The executive director of human resources/legal services, 1511 Gypsum, P.O. Box 797, Salina, KS 67402-0797, compliance.coordinator@usd305.com, 785-309-4726 has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964 (with the exception of discrimination on the basis of sex), Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990,

KN Complaints

KN-3

(See BCBI, GAAB, GAAC, GAACA, GAAF, IF, IKD, JCE, JGEC, JGECA & KNA)

the Age Discrimination Act of 1975, the Personal Responsibility Work Opportunity Reconciliation Act of 1996, and the Food Stamp Act of 1977, as amended.

For more information regarding what qualifies as discrimination or harassment on the basis of race or disability, see board policies GAACA applying to staff members and JGECA applying to students.

For information regarding the investigation or resolution process for complaints of discrimination or discriminatory harassment not involving sex-based conduct or district child nutrition programs, see board policies GAAB for staff members and JCE for students.

Complaints Concerning Child Nutrition Programs

Complaints alleging discrimination in child nutrition programs offered by the district shall be handled in accordance with the procedures outlined in board policy KNA.

Complaints About Emergency Safety Intervention Use

Complaints concerning the use of emergency safety interventions by district staff shall be addressed in accordance with the local dispute resolution process outlined in board policy GAAF.

Complaints About School Rules

Any student may file a complaint with the principal concerning a school rule or regulation as it applies to the student. The complaint shall be in writing, filed within 20 days following the application of the rule or regulation, and must specify the basis for the complaint. The principal shall investigate the complaint and inform the student of the resolution within 10 days after the complaint is filed.

Unresolved Complaints

If a formal complaint remains unresolved even after the relevant board procedures for addressing complaints have been exhausted, the superintendent shall report those remaining complaints to the board at the next regularly scheduled board meeting.

Approved: February 18, 1987

Revised: September 2, 1992

Revised: June 12, 2001

Revised: December 8, 2009

Reviewed: July 12, 2011

Revised: March 13, 2012

Revised: October 8, 2013

Reviewed: November 10, 2015

Revised: October 13, 2020

Revised: _____

LED Wednesday Night Activities

LED

No school activities will be scheduled on Wednesday nights without prior approval by the superintendent.

Approved: October 7, 1992

Revised: June 12, 2001

Reviewed: July 12, 2011

Reviewed: _____

VII. ACTION AGENDA

F. Course Proposals

As the district evaluates the course offerings for the district, the following course proposals and program updates are recommended.

It is recommended that you approve the Course Proposals for the Dental Assistant Program at SATC and KSU Dual Credit Course as presented.

Dental Assistant Program Proposal

Beginning in 2023-2024 school year, Salina Area Technical School would like to offer Salina Public School's 12th grade students three introductory courses that lead into the Dental Assistant Program, if approved. Salina Area Technical College will provide the staffing, equipment, and campus for these classes. This new program will not require additional funding from Salina Public Schools. Students will be able to receive Senate Bill 155 funding to pay the cost of tuition if they enroll in the following classes while in high school.

DEN 123: Introduction to Anatomy and Physiology (2 Credit Hours):

This course covers the basics of human anatomy and physiology including anatomical terminology, basic biochemistry, cells and tissues, and the integumentary, skeletal, muscular, nervous, endocrine, cardiovascular, lymphatic/immune, respiratory, digestive, urinary, and reproductive systems. Introduces common human disease processes. Students also enrolled in Salina Public School's Human Anatomy and Physiology may be able to earn concurrent credit through SATC as another option.

DEN 124: Dental Anatomy (2 Credit Hours):

This course is a detailed study of the structure and function of the head, neck and oral cavity including oral disease.

DEN 208: Dental Practice Management (3 Credit Hours):

Pre-Requisite: DEN 124

This course will provide instruction in additional business office procedures with an introduction to computer and dental software, business ethics and jurisprudence, business oral and written communications, inventory systems and supply ordering, maintenance and retention of business record, management of patient information, financial and recall systems.

New KSU Dual Credit Course Proposal

KSUCOT 150 – Humanities Through the Arts (3 credit hours):

With USD 305 Board of Education approval, this course would count as .5 elective credit. KSU-Salina will provide the staff online for students of USD 305 at no additional cost to USD 305. Reduced tuition rate of \$122 per credit hour is the cost for this course.

This course provides **dual credit online at Kansas State University Salina with KSU faculty**. A general introduction to the humanities, focusing on what they are and the basic importance. Painting, sculpture, architecture, literature, drama, music, dance, film, and photography will be explored. Emphasis will be on participation, involvement, guest speakers, tours, and appreciation.

VII. ACTION AGENDA

G. Summer School Welding

The demand for welding classes has been exceeding the available space in the course. With board approval, USD 305 will offer Metals 2 (Welding) as an enrichment course during summer school from May 30 through June 30, 2023 during the times of 8:00 a.m. to Noon.

Metals 2 (welding) is offered to students to provide them with an experience in hot and cold forming of metal, tool grinding, machine operations, heat treating, fabrication, molding, and metal finishes. It gives students more in-depth understanding of the basic processes such as layout, cutting, and assembly. Students who successfully complete both Metals 1 and 2 can earn concurrent credit through the Salina Area Technical College (SATC).

Students will be involved in a combination of classroom and lab sessions. Students completing this summer school class may choose to earn concurrent college credit through SATC. Funding for tuition of this class is currently paid for by the State of Kansas through Senate Bill 155.

It is recommended that you approve the summer school welding class as presented.

VIII. DISCUSSION AGENDA

A. South High Softball Complex

Salina Baseball Enterprises will provide a summary of their partnership with Salina Public Schools leading to the renovations at Dean Evans Field and the new softball complex at South High School. Additionally, Salina Baseball Enterprises will present their vision for future collaborations.

IX. SCHOOL BOARD REPORTS AND UPCOMING DATES OF IMPORTANCE

A. Tuesday, April 11, Salina Education Foundation Reception, 4:00 pm

B. Sunday, May 7, Retirement Recognition, Lakewood, 3:00 pm

C. Sunday, May 14, Graduations, Tony's Pizza Events Center
South High School – 2:00 pm
Central High School – 5:00 pm

D. Thursday, June 22, SAEC Graduation, 7:00 pm

X. SUPERINTENDENT'S REPORT

XI. INFORMATION AGENDA

A. Heartland Early Education Update

Heartland Early Education >>> Director's Report

Lesla Larson
February 2023



1) ***Enrollment ending 12.31.2022**

Federal Early Head Start: 75/91
Head Start: 168/256
KEHS-Home Visitation: 15/22
KEHS-Child Care Partners: 27/30

**Funded enrollment requirements are still somewhat flexible for the 2022-23 school year.*

2) **Attendance Rates ending 12.31.2022**

Federal EHS Center-Based: 91%
Federal EHS Home-Based: 82%
Head Start: 82%
KEHS-Home Visitation: 100%
KEHS-Child Care Partners: 83%

3) **Snacks and meals served (November)**

School	Breakfast	Lunch	PM Snack	Total	Revenue Recv'd.
Abilene	90	91	80	261	687.33
Enterprise	142	140	131	413	1074.60
Ellsworth	173	171	170	514	1323.36
Salina Education Center	141	135	105	381	1020.06
Salina Heartland EHS/HS	1213	1441	1139	3793	10264.28
Total CACFP Meals	1759	1978	1625	5362	14369.63

4) **New Hires**

Name	Position	Effective
Nancee Geist	Substitute	2.13.2023
Kate Murray	Substitute	1.30.2023
Leigh Ana Montague	Teacher Assistant II	2.7.2023

Transfers

Name	Old Position	New Position	Effective
Adriana Aranda Vega	Bilingual Educator - Schilling	Bilingual Educator - Heartland	2.6.2023

Resignations

Name	Position	Effective
Ross Van Pelt	Night Custodian	7.28.2023

5) Policy Council Bylaws Revision

The following items were proposed for change to the Policy Council Bylaws:

Article II Membership

Section 7: Resignation and Dismissal:

Any Policy Council member may submit a resignation in writing to the Council chair or Director. ~~Any member who accumulates three (3) consecutive unexcused absences may be dismissed by the Executive Committee. The Executive Committee will make determination of an excused absence.~~ **A member may be removed from Policy Council by the Executive Committee after three consecutive absences.**

Article III Policy Council Responsibilities

Section 1: ~~New members will attend a group training and orientation prior to the first meeting of the school year. Ongoing~~ **New member training will be provided during regular meetings.**

Section 2: The ~~chair and/or~~ Director will arrange training for new Policy Council members.

Article VI: Meetings

Section 1: Regular Meetings: Regular meetings of the Policy Council ~~will~~ **are** held at 5:00 p.m. on the first Thursday of the month, while preschool is in session. **Formal meetings will be held each month, September through May.** Notices of regular meetings will be e-mailed, mailed or hand-delivered to each Council member at least five (5) days prior to the meetings. Meetings may be held either in person or through telephone or video conference calls. No formal meetings will be held ~~June or July~~ **June, July or August.** Updates will be emailed to Policy Council in ~~June and July~~ **June, July, and August** and actionable agenda items will be presented and votes collected electronically.

A motion to approve the Bylaws revisions as presented was made; it was seconded and the motion passed.

- 6) The Policy Council Budget Committee met on 1.30.2023 and completed the 2023-24 estimated Heartland Early Education budget. It was provided to Policy Council during the meeting. Our Federal HS/EHS grant application will be submitted to Policy Council and the BOE for approval in March.

Included in this report:

- Policy Council minutes for January 2023
- Policy Council financials for January 2023

Policy Council Minutes

01.12.2023

VOTING MEMBERS PRESENT: Jenny Reyes, Tricia Fry, Keri Kavouras, Kelly Mobray, Dawne Letorneau, Vicky Geiber, Cornell Farmer

NON-VOTING MEMBERS PRESENT: Sarah Crowley, Linda Lorette, Lesa Larson, Alaina Ryan

MEMBERS ABSENT: Udana Arceo, Tessa Boese, Adrianna Nondorf, Breanna Reynolds, Scott Gardner, Shanna Rector

CALL TO ORDER: Sarah Crowley called the meeting to order at 4:30 p.m.

CHANGES AND ADDITIONS TO THE AGENDA: There were no changes or additions to the agenda.

APPROVAL OF CONSENT AGENDA ITEMS: Kelly Mobray motioned to approve the Consent Agenda Items as presented. Keri Kavouras seconded the motion and the motion passed.

COVID EXPENDITURES:

Linda Lorette reported construction bid invitations were sent out the first week of December for our kitchen and bathroom expansion project. Bids were due Tuesday, January 10th. We had contractors submit bids. We accepted the low bid, which will be brought to next month's school board meeting for approval. The bid came in slightly higher than the COVID funds available, but we will have funding available within our regular operating budget to cover the overage. Construction will occur over the summer.

DIRECTOR UPDATE:

Linn Exline is holding a Listening Session on early childhood tonight at Heartland at 5:15 p.m. Children and staff are settling back in after Christmas Break. There is an APM meeting coming up next week. Adrianna Nondorf is our KHSa representative and is planning to attend. We will provide an APM meeting report next month.

OLD BUSINESS: None

NEW BUSINESS:

Kansas Early Head Start Child Care Partnership Grant

Heartland Early Education is applying for continued funding from the Kansas Department for Children and Families for the Kansas Early Head Start Child Care Partnership grant program that serves income eligible families.

The 2023-2024 Child Care Partnership grant application is for funding in the total amount of \$657,800. No match is required for the 2023-2024 grant year.

The Kansas Early Head Start Child Care Partnership grant will provide center based full day full year services to 30 enrolled children ages birth to three.

It is recommended Policy Council approve the Kansas Early Head Start Child Care Partnership Grant Application as presented.

Kelly Mobray motioned to approve the Kansas Early Head Start Child Care Partnership Grant application as presented. Keri Kavouras seconded the motion. The motion passed.

Kansas Early Head Start Home Visitation Grant

Heartland Early Education is applying for continued funding from the Kansas Department for Children and Families for the Kansas Early Head Start Home Visitation grant program that serves income eligible families.

The 2023-2024 Home Visitation grant application is for funding in the total amount of \$190,000. No match is required for the 2023-2024 grant year.

The Kansas Early Head Start Home Visitation grant will provide home visitation services to 20 enrolled children ages birth to three.

It is recommended Policy Council approve the Kansas Early Head Start Home Visitation Grant Application as presented.

Keri Kavouras motioned to approve the Kansas Early Head Start Home Visitation Grant application as presented. Jenny Reyes seconded the motion. The motion passed.

USD 305 Preschool Quarterly Report

Program Updates:

The Kansas Preschool Pilot grant is due February 17; this grant helps fund the eight preschool classrooms located in our elementary school buildings. Funds received will support programming for 2023-24 school year. PLCs (Professional Learning Community) with our 305 Preschool teachers meet monthly throughout the school year. The teachers take turns “hosting” in their school/classroom and the group shares helpful tips and strategies with each other based on specific topics.

Lead teachers and support staff will attend the annual KDEC (Kansas Division for Exceptional Children) conference in February. Conferences are a great way for staff to refresh and gain new information.

Preschool Enrollment

Coronado

Teacher: Allyne Purdy
13 State Pre-K /10 SPED

Cottonwood

Teacher: Amanda McKee
10 State Pre-K /14 SPED

Heusner

Teacher: Jordan Vignery
9 State Pre-K /15 SPED

Meadowlark

Teacher: Joslyn Wilcox
18 State Pre-K /6 SPED

Oakdale

Teacher: Richelle Ross
11 State Pre-K /11 SPED

Schilling

Teacher: Tayvia Kemp
9 State Pre-K /15 SPED

Stewart

Teacher: Peggy Aschenbrenner
19 State Pre-K /5 SPED

Sunset

Teacher: Shannon Jones
13 State Pre-K /11 SPED

Classroom activities during the first quarter of school consisted of:

- Field trips to the pumpkin patch
- Children/families made gingerbread houses
- Sharing home-made cookies
- Salina Art’s Infusion activities
- Participation in two “Family Universities”
- Halloween parties and parades
- 3rd grade buddies’ activities
- Reading holiday stories
- Color Run and Fun Night
- BINGO night

- Movie nights, marathon night, book fair and Frosty festival.

Parents As Teachers (PAT) Advisory Committee Quarterly Report – January 2023

Enrollment

Current- 49 Families and 61 children

Waitlist- 6 families

Operations

- No changes in staffing.
- Angela Elliott, hired on September 29, has completed her PAT Foundational and Model Implementation Training and will be attending the Foundational 2 Training: 3 years through kindergarten in late January.
- Angela Elliott has also completed training for Adverse Childhood Experiences, Motivational Interviewing, and the Period of Purple Crying. She is scheduled to attend an ASQ-ASQ-SE training in January.

Program Quality

- 86% of newly enrolled families have a documented comprehensive family-centered assessment.
- Currently 85% of families have at least one document goal.
- The essential requirement for visit frequency is 60% of families with one or fewer stressors to receive at least 75% of the required number of visits per month.
- As of January 1, 62% of families with 0 or one stressors have received at least 75% of the required number of visits.
- The essential requirement for visit frequency is 60% of families with two or more stressors receive at least 75% of the required number of visits per month.
- As of January 1, 43% of families with two or more stressors have received at least 75% of the required number of visits.

Progress toward Priority Goals and Community Collaborations

- Utilize the National Family Support Competency Framework to assess needs of parent educators and direct training to areas in need of strengthening
- Parent educators, Heather Livingston and Tabitha Morris completed the competency framework by September 30.
- Next step will be to discuss the results with Heather, and to have the new educator, Angela Elliott, complete the assessment later in the year.
- Offer a minimum of three Heartland/Salina Community events as well as new group connection activities for the 2022-2023 program year without replicating those done in the past two years.
 - We have achieved this goal and continue to explore new connection activities.
 - We held a joint socialization with the area PAT programs at the Rolling Hills Zoo and the Sunnyside Pumpkin Patch. The Greater Salina Community Foundation Grant provided funding for the event.
 - In October, EHS/PAT held a Trunk or Treat. In November, they held a Blockfest socialization and a Fall Festival. In December, Cookies and Crafts with Santa was held at CrossPoint Church.
 - All PAT families received a book, timer, and toothbrush to promote the Brush, Book, Bed campaign.

Future Program Planning

There was a Full-Enrollment Initiative issued by the Office of Head Start in 2018 (ACF-PI-HS-18-04). It states that all Head Start grantees are required to report monthly enrollment to ensure they are fully

enrolled. We are not fully enrolled at this time due to lack of staff for three existing Head Start classrooms. We will receive a letter stating that we are on a 12-month performance plan (expected in April). At this time, it is common for Head Start classrooms to be on a performance plan due to the early childhood education staffing crisis. We will create a plan and receive guidance from our regional office. We will have support from the Office of Head Start and Training and Technical Assistance (T/TA). Head Start has mentioned converting Head Start slots to Early Head Start slots. We can convert a classroom of 15 preschoolers to a classroom of eight infants and toddlers, without impacting our budget. We are not ready to make that decision as a program. If we do, we will bring recommendations to Policy Council for parents to provide feedback, guidance and approval. Casy Ziegler is currently working on the Community Needs Assessment for Saline, Dickinson and Ellsworth counties. We will be looking at statistics to decide what the best path would be for our programs. Our community needs are what drives our program decisions.

Staffing continues to impact us. We had a potential Head Start teacher interview today. It was a great interview and we are hopeful we will be able to offer the position and she will accept. She will not start until next year because she is currently teaching in a classroom elsewhere.

Lesa asked Policy Council to continue to refer employees to Heartland. We will be asking for parent involvement on committees and policy council discussions as we continue to solve the issues.

Self-Assessment Update

1. Improve connections with community - Plan of Action:

- a. Conduct a Community Feedback Survey
 - i. Email a survey to all pertinent community agencies and partners (to include all three counties)
 - ii. Results will be shared with staff and Policy Council
 - iii. Any concerns will be addressed
- b. Plan and provide a flu clinic with Salina Family Health Care for staff, families, and the surrounding neighborhood
 - i. Create flyers and yard signs to advertise the event
- c. Build and expand relationship with CrossPoint Church
 - i. Develop a calendar of volunteer activities and events
 - ii. Send Thank You notes
 - iii. Find out how Heartland can reciprocate

Actions Taken:

- Community feedback survey was completed in September and shared with Policy Council in November. Thirty-two of sixty-seven surveys sent out were returned.
- The flu clinic was successfully conducted in November. The event was also supported by Aetna health insurance. COVID-19 boosters were also offered.
- CrossPoint Church has provided their facilities for Early Head Start socializations at no charge. They will be hosting a shoe drive for all preschool children in February. They had a work-day with over 75 volunteers in July and plan to have another work day with 80-85 volunteers this July as well.

2. Strengthen our School Family - Plan of Action

- a. Develop a "Heartland Shares" modeled after "Jordan's Helping Hands"
 - i. Members of the Leadership team will be responsible to facilitate
- b. Plan monthly group activities to help introduce and connect staff to one another
 - i. Heartwarmers and the Director will take the lead

- c. Review “Administrator’s Self-Evaluation Guide” for Conscious Discipline (CD) implementation

Actions Taken:

- Coming soon!

3. Strengthen the foundation of adult Conscious Discipline (CD) – Plan of Action

- a. Short training opportunities will be made available for all staff covering the basics of CD
- b. Review the CD Implementation Framework and other CD resources
 - i. Create a plan to further the implementation of CD within all Heartland staff and Departments

Actions Taken:

- A “Guidance for a Conscious Discipline ‘Concentration’ of Adult Powers and Skills” document was created. It provides monthly information and suggested activities. Each month focuses on a different CD Power and Skill.
- Each month an email is sent to all staff with an overview of the month’s topic. All supervisors receive information to share with staff.

Schedule Budget Committee Meeting

Linda reported Heartland received the annual notification from the Office of Head Start and our Federal grant is due April 1st. The Policy Council executive committee and Cornell Farmer are on the budget committee. If any PC member would like to attend the meeting, it will be held on Monday, January 30th, at 5:00 p.m. The meeting should take one hour and we will provide a boxed lunch, but will not have child care available. If you would like to attend the meeting, please let Alaina know. We will send a notice out a week before the meeting to ensure meals can be ordered.

Parent and Community Reports:

Kelly Mobray reported, today the SAEC Program reached the number of students they served the entire year last year.

Sarah Crowley reported the Transitions Program sent two students to Heartland to explore work experience opportunities. One student will be working in the classroom, and one student will be working with the head custodian, Austin. They will be shadowing two days a week. They met with Lesa this week and they are very excited.

Jenny Reyes reported they added a puppy to their family over the Christmas break. They are very excited and are spoiling their new puppy.

Keri Kavouras motioned to adjourn at 5:07 p.m. Kelly Mobray seconded the motion. The motion carried.

Respectfully submitted by Alaina Ryan, Administrative Assistant

USD 305 Heartland Early Education



CACFP MEALS CLAIMED - JANUARY 2023

	# of Meals	Breakfast	Lunch	PM snack	Total Meals	Revenue Recv'd
Abilene		176	176	152	504	1,330.40
Enterprise		161	162	164	487	1,250.79
Ellsworth		238	238	235	711	1,833.82
Salina Education Center		202	204	205	611	1,571.64
Salina Heartland		1,849	2,207	1,746	5,802	15,702.88
	Total CACFP Meals	2,626	2,987	2,502	8,115	\$ 21,689.53

CREDIT CARD CHARGES - JANUARY 2023

	Vendor name	Wright Express	Walmart	Dillon's	Gene's IGA	West C Mart
	Date Paid	1/13/2023	1/27/2023	1/27/2023	1/31/2023	1/31/2023
	Vendor #	vendor # 801	vendor # 7517	vendor # 1152	vendor # 3060	vendor # 905
Account #	DESCRIPTION					
73540	HS classroom supplies - room 108		60.18			
73580	HS classroom supplies - room 111			53.36		
73585	HS classroom supplies - room 112		5.18			
73600	HS classroom supplies - Abilene		32.39			
73640	HS classroom supplies - Enterprise					16.50
73660	HS classroom supplies - Ellsworth				2.25	
73680	HS classroom supplies - SA Educ Center		46.98			
73720	EHS classroom supplies - room 904		6.77			
73730	EHS classroom supplies - room 808		6.50			
73735	EHS classroom supplies - room 712		3.52			
73930	diapers / supplies			22.99		
73480	Playground Supplies					
73780	EHS Home Visit Supplies		63.92			
74440	Parent Meetings - HS					
74470	Parent Meetings - EHS Center Based					
74480	Parent Meetings - EHS socializations		53.12			
74485	Parent Meetings - EHS home based					
74490	Fatherhood / Mothers Group		64.74			
74720	Training Supplies - staff		45.97			
74740	Training Supplies - CD					49.41
73840	Medical Supplies					
74520	Other Activities					
73440	Office Supplies		16.33			
74630	Staff Heartwarmer Supplies			154.81		
73950	Building Supplies		121.27		6.55	
74670	Transportation Supplies					
74680	vehicle fuel	514.92				
74685	bus fuel	739.68				
77510	Diaper Supplies - child care partners					123.35
75756	State PreK / KPP classroom supplies			15.86		
81860	CACFP - non food supplies		33.69		47.61	
81880	CACFP - Food Expenses		164.42	266.73	761.21	
		1,254.60	724.98	513.75	817.62	189.26



Heartland Early Education Financial Summary
for Fiscal Year 7/01/22 through 6/30/23
as of January 31, 2023



Categories	Budget	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	Balance	% Spent		
Fund 56 - Federal Head Start / Early Head Start																		
1. Personnel	4,234,022	254,796	272,355	325,302	335,152	318,087	329,338	290,178						2,125,207.83	(2,108,814.17)	50.19%		
2. Fringe Benefits	809,045	45,112	48,995	62,021	63,557	62,367	63,781	58,800						404,632.30	(404,412.70)	50.01%		
3. Facility Renovations								54						54.27	54.27			
4. Contractual	25,400	1,394	6,076	2,594	4,954	5,884	5,949	7,674						34,524.16	9,124.16	135.92%		
5. Child Care Contractual	135,100	-	9,414	12,149	10,306	16,108	11,880	9,131						68,988.92	(66,111.08)	51.07%		
6. Supplies	108,150	5,013	9,001	10,464	11,850	11,680	7,536	7,254						62,798.71	(45,351.29)	58.07%		
7. Other Child Services	30,480	806	634	2,467	2,051	1,823	2,269	1,322						11,372.16	(19,107.84)	37.31%		
8. Other Parent Services	16,410	207	123	1,832	1,687	3,627	1,609	919						10,004.92	(6,405.08)	60.97%		
9. Other/Occupancy	229,110	12,560	15,544	16,683	16,735	13,502	14,219	14,139						103,382.72	(125,727.28)	45.12%		
10. Training	76,921	12,263	5,495	9,252	9,578	1,346	8,934	22,104						68,971.73	(7,949.27)	89.67%		
11. Equipment > \$5000	26,000													-	(26,000.00)	0.00%		
Carryover to 2022-2023														-	-			
Total Federal Grant	5,690,638	332,151	367,638	442,764	455,871	434,425	445,514	411,574	-	-	-	-	-	2,889,937.72	(2,800,700.28)	50.78%		
	Budget	Received													Variance			
Additional Revenues/Reimbursements	200,000	14,838	18,181	19,123	15,275	22,996	24,845	17,648						132,906.27	(67,093.73)	66.45%		
Fund 59 - Kansas Early Head Start Child Care Partnerships																		
1. Personnel	616,606	51,503	53,199	57,915	53,963	51,034	50,264	53,195						371,073.31	(245,532.69)	60.18%		
DCF Child Care Revenues	(172,800)	(16,727)	(20,052)	(16,331)	(16,085)	(19,217)	(17,149)	(14,029)						(119,590.10)	53,209.90	69.21%		
2. Fringe Benefits	127,044	10,433	10,580	10,966	10,593	9,921	9,801	10,409						72,704.02	(54,339.98)	57.23%		
5. Child Care Contractual	56,650	1,282	1,164	2,794	926	3,617	1,285	1,227						12,293.99	(44,356.01)	21.70%		
9. Other / Occupancy	15,000	1,240	1,320	1,459	1,390	1,390	1,251	849						8,898.44	(6,101.56)	59.32%		
Total Kansas Grant HCCP	642,500	47,731	46,211	56,803	50,787	46,745	45,451	51,652	-	-	-	-	-	345,379.66	(297,120.34)	53.76%		
Fund 59 - Kansas Early Head Start Home Visitation																		
1. Personnel	171,304	16,513	14,879	16,151	11,136	12,767	13,394	13,215						98,054.56	(73,249.44)	57.24%		
2. Fringe Benefits	28,556	2,628	2,494	2,603	1,980	2,259	2,282	2,241						16,486.47	(12,069.53)	57.73%		
9. Other / Occupancy	4,140	523	159	239	199	185	258	147						1,709.45	(2,430.55)	41.29%		
Total Kansas Grant HV	204,000	19,665	17,531	18,993	13,314	15,210	15,934	15,603	-	-	-	-	-	116,250.48	(87,749.52)	56.99%		
Other Heartland Grants																		
Fund 10 - Parents as Teachers	131,663	9,251	12,354	9,312	7,876	9,787	11,179	12,537						72,296.20	(59,366.80)	54.91%		
Fund 57 - State Pre-K	227,709	-	21,571	21,571	21,571	21,571	33,571	21,571						141,425.40	(86,283.60)	62.11%		
Fund 70 - KS Preschool Pilot (KPP)	189,800	425	2,034	10,629	13,608	11,441	8,037	19,980						66,154.89	(123,645.11)	34.86%		
Fund 67 - CRRSA and ARP (COVID)	654,793	-	-	-	-	-	-	-						-	(654,793.00)	0.00%		
Fund 58 - Non Federal Funds	18,779	846	509	621	602	884	1,044	1,479						5,984.58	(12,794.87)	31.87%		
Fund 60 - Summer Food Program	4,500	1,606	-	-	-	-	-	-						1,605.80	(2,894.20)	35.68%		
Fund 69 - Child Food Program	208,000	5,117	14,848	20,923	21,277	22,681	16,669	22,907						124,422.10	(83,577.90)	59.82%		
Total Other Grants	1,435,244	17,245	51,316	63,057	64,933	66,364	70,500	78,474	-	-	-	-	-	411,888.97	(1,023,355.48)	28.7%		
TOTAL ALL GRANTS	7,972,382	416,792	482,696	581,617	584,906	562,744	577,400	557,303	-	-	-	-	-	3,763,457	(4,208,926)	47.21%		
																Percent of Year Completed	7 months out of 12 months (July-Jan)	58.33%



VISA Credit Card Statement
1/19/2023

ACCOUNT	DESCRIPTION	AMOUNT	CREDIT CARD NAME	AMOUNT
42525	Misc. Dues P.A.T.			
73440	Office Supplies			
73520	Classroom Supplies - room 105 Libby		Holecek, Cindy	
73530	Classroom Supplies - room 106 Nicole		Larson, Lesa	
73580	Classroom Supplies - room 111 Madison		Lorett, Linda	-
73680	Classroom Supplies - SEC Sharon C		Ryan, Alaina	1,711.88
73585	Classroom Supplies - room 112 Shelbee		Wagoner, Megan	
73700	Misc. Expense		Ziegler, Casy	
73780	EHS Home Visitor Supplies			
73790	Literacy Supplies - Classroom	640.80	Abilene #2	
73840	Medical/Dental Supplies		Abilene #3	20.00
73950	Building Supplies	20.00		
74380	Policy Council Meetings	368.20	Salina #1	
74424	Parent Meetings - Enterprise		Salina #2	1,275.00
74430	Parent Meetings - Ellsworth		Salina #3	640.80
74440	Parent Meeting - Saline County	105.05		
74470	Parent Meeting - High School		Reward Credit	(100.00)
74480	Socializations - EHS HB			
74485	Parent Meetings - EHS HB			
74490	Fatherhood/Motherhood Support Group			
74520	Other Activities			
74620	Advertising - HR			
74630	Heartwarmers Supplies	1,138.63		
74670	Transportation Vehicle Expense			
74700	Training - Leadership			
74710	Training - Mid Manager			
74720	Training - Staff			
74732	Training - Megan			
74740	Training - Conscious Discipline			
74760	Training - Child Care Partners			
74820	Training - Health / Mental Health			
74830	Training - Parents			
74870	Training - Policy Council			
74890	Training - Education / CDA	1,275.00		
75320	Fund 58 - Emergency Funds			
75754	Classroom Supplies - Meadowlark KP			
75757	Classroom Supplies - Stewart KPP			
75798	Training - Staff Development KPP			
	TOTAL	3,547.68	11 Visa Cards	3,547.68

**EXECUTIVE SESSION
District Office
February 14, 2023
AMENDED**

PERSONNEL

I move that the Board of Education go into executive session at _____ for _____ minutes for the purpose of discussing the contractual obligations of non-elected personnel because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at _____ in the SEC Room.

PERSONNEL

I move that the Board of Education go into executive session at _____ for _____ minutes for the purpose of discussing the evaluation of non-elected personnel because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at _____ in the SEC Room.

XIII. ACTION AGENDA II

- A. Approval of any Action Deemed Necessary As A Result of Executive Session**

XIV. Worksession

Needs Assessment

As part of the budgeting process, the board is required to review each building's needs assessment and accountability report.

During the worksession, the board will

1. Review the needs assessments and accountability reports;
2. Identify barriers that must be overcome for each student to achieve grade level proficiency on assessments and budget actions that should be taken to address and remove those barriers; and
3. The review will be considered as budget decisions for FY24 are made.